



**International Shooting Sport Federation  
Internationaler Schiess-Sportverband e.V.  
Fédération Internationale de Tir Sportif  
Federación Internacional de Tiro Deportivo**

### **3. ISSF GENERAL REGULATIONS**

**WITH CHANGES APPROVED  
BY THE 2019 ISSF EXTRAORDINARY GENERAL ASSEMBLY  
AND THE ISSF COUNCIL IN JANUARY 2020**



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### **3.1 PURPOSE**

- 3.1.1 The General Regulations of the International Shooting Sport Federation (ISSF) govern shooting sport competition in the Olympic Games, World Championships, World Cups, Continental Championships and Continental Games.
- 3.1.2 These Regulations should be used to govern other international shooting sport competitions, which are conducted according to ISSF Rules.

### **3.2 ISSF SUPERVISED COMPETITIONS / CHAMPIONSHIPS (ISSF CHAMPIONSHIPS)**

- 3.2.1 The ISSF supervises shooting sport events in the Olympic Games, World Championships, World Cups, Continental Championships and Continental Games.
- 3.2.2 Senior World Championships for all events must be organized every four years, two years after the Olympic Games. In other years, with the exception of the year in which the Olympic Games take place, separate World Championships for Shotgun as well as Rifle and Pistol events must be organized. Junior World Championships for all events must be organized every two years in the year of the Olympic Games and the second year after the Olympic Games (evennumbered years). Continental Championships should be organized at least every two (2) years as decided by the respective Continental Confederations.
- 3.2.3 World Championships must be organized by Member Federations chosen by the ISSF Executive Committee.
- 3.2.4 World Cups are organized by Member Federations that are chosen by the Executive Committee.
- 3.2.5 Continental Confederations choose the federations that organize Continental Championships.
- 3.2.6 A Member Federation desiring to organize a World Championship must submit its proposal to the Secretary General at least one (1) month in advance of the Executive Committee meeting where the organizing federation will be chosen. The proposal should include:
  - 3.2.6.1 an official statement from the appropriate government agency and/or National Olympic Committee, indicating the support to be given to the organization of the Championships;
  - 3.2.6.2 a statement that all the requirements of the ISSF Constitution will be observed;
  - 3.2.6.3 a statement that the organizing federation will invite all ISSF Member Federations;
  - 3.2.6.4 a description of the existing or proposed shooting ranges and other necessary facilities that must meet ISSF requirements;
  - 3.2.6.5 information regarding the proposed organization, cost of food and housing, transportation to and from ranges and the availability of travel concessions;



3.2.6.6 a statement listing the events the Federation proposes to include in the program.

3.2.7 If no application is received, or if the Federation selected to organize the World Championships withdraws, the Executive Committee must select another Federation to organize the World Championships. Or, if no single Federation can be found, select neighboring Federations that offer to organize the World Championships in separate groups of events.

3.2.8 Withdrawal is only possible with the approval of the Executive Committee. Unapproved withdrawal is subject to the assessment of a fine, or the suspension of membership or the suspension of participation at ISSF Championships for a certain time to be decided by the Administrative Council.

### 3.3 SHOOTING SPORT EVENTS

3.3.1 **The ISSF recognizes individual, Mixed Team and Team events. Events recognized by the ISSF are:**

3.3.1.1 **Men's Individual Events:**

Name of Event
10m Air Rifle Men
50m Rifle 3 Positions Men
50m Rifle Prone Men
300m Rifle 3 Positions Men
300m Rifle Prone Men
300m Standard Rifle Men
10m Air Pistol Men
25m Rapid Fire Pistol Men
25m Center Fire Pistol Men
25m Standard Pistol Men
50m Pistol Men
Trap Men
Double Trap Men
Skeet Men
10m Running Target Men
10m Running Target Mixed Men
50m Running Target Men
50m Running Target Mixed Men
Target Sprint Men



### 3.3.1.2 Women's Individual Events:

Name of Event
10m Air Rifle Women
50m Rifle 3 Positions Women
50m Rifle Prone Women
300m Rifle 3 Positions Women
300m Rifle Prone Women
10m Air Pistol Women
25m Pistol Women
Trap Women
Double Trap Women
Skeet Women
10m Running Target Women
10m Running Target Mixed Women
Target Sprint Women

### 3.3.1.3 Mixed Team Events:

Mixed Team events are for teams with two members, one man and one woman.



#### 3.3.1.4 Men Junior Individual Events:

Name of Event
10m Air Rifle Men Junior
50m Rifle 3 Positions Men Junior
50m Rifle Prone Men Junior
10m Air Pistol Junior
50m Pistol Men Men Junior
25m Rapid Fire Pistol Men Junior
25m Pistol Men Junior
25m Standard Pistol Men Junior
Trap Men Junior
Double Trap Men Junior
Skeet Men Junior
10m Running Target Men Junior
10m Running Target Mixed Men Junior
50m Running Target Men Junior
50m Running Target Mixed Men Junior
Target Sprint Men Junior

#### 3.3.1.5 Women Junior Individual Events:

Name of event
10m Air Rifle Women Junior
50m Rifle 3 Positions Women Junior
50m Rifle Prone Women Junior
10m Air Pistol Women Junior
25m Pistol Women Junior
Trap Women Junior
Double Trap Junior
Skeet Women Junior
10m Running Target Women Junior
10m Running Target Mixed Women Junior
Target Sprint Women Junior

#### 3.3.1.6 Mixed Team Junior Events:

Mixed Team Junior events are for teams with two members, one man junior and one woman junior.



3.3.1.7 Team events (for teams of three (3) members only) are recognized for all ISSF recognized individual events. Only full teams of three (3) athletes will be ranked in the team results list.

### 3.3.2 **Olympic Events recognized by the IOC:**

Olympic Events for men, women and mixed teams are conducted in accordance with Rifle, Pistol and Shotgun technical rules approved by the Administrative Council in accordance with 1.7.2.5 of the ISSF Constitution. Each Olympic event has a “Qualification” round and a “Final.”

#### 3.3.2.1 **Men’s Individual Events:**

Name of Event
50m Rifle 3 Positions Men
10m Air Rifle Men
25m Rapid Fire Pistol Men
10m Air Pistol Men
Trap Men
Skeet Men

#### 3.3.2.2 **Women's Individual Events:**

Name of Event
50m Rifle 3 Positions Women
10m Air Rifle Women
25m Pistol Women
10m Air Pistol Women
Trap Women
Skeet Women

#### 3.3.2.3 **Mixed Team Events:**

Name of Event
10m Air Rifle Mixed Team
10m Air Pistol Mixed Team
Trap Mixed Team



### **3.3.3 World Championship events**

#### **3.3.3.1 Mandatory Events for Men:**

<b>Name of event</b>
10m Air Rifle Men
50m Rifle 3 Positions Men
50m Rifle Prone Men
10m Air Pistol Men
25m Rapid Fire Pistol Men
25m Center Fire Pistol Men
25m Standard Pistol Men
50m Pistol Men
Trap Men
Double Trap Men
Skeet Men
10m Running Target Men
10m Running Target Mixed Men
50m Running Target Men
50m Running Target Mixed Men

#### **3.3.3.2 Mandatory Events for Women:**

<b>Name of event</b>
10m Air Rifle Women
50m Rifle 3 Positions Women
50m Rifle Prone Women
10m Air Pistol Women
25m Pistol Women
Trap Women
Skeet Women

#### **3.3.3.3 Mandatory Mixed Team Events:**

<b>Name of Event</b>
10m Air Rifle Mixed Team
10m Air Pistol Mixed Team
Trap Mixed Team
Skeet Mixed Team





- 3.3.3.4 The Organizing Committee may include any ISSF recognized event in the program.
- 3.3.4 If 300m Rifle events cannot be included, the Executive Committee should choose a national federation to organize a separate 300m World Championship in the same year as the World Championships.
- 3.3.5 In all ISSF Championships a “Qualification” round and “Finals” are conducted in the Olympic events for Men and Women.
- 3.3.6 Events in the Continental Championships are decided by the Continental Confederations and must be events recognized by the ISSF.
- 3.3.7 Juniors are athletes who will be under the age of 21 on December 31st in the year of the Competitions / Championship. Juniors may participate in all ISSF supervised Competitions / Championships and Olympic Games as members of their national team.
  - 3.3.7.1 The Organizing Committee, with the approval of the Executive Committee, may add junior events to the World Championships as official events.
  - 3.3.7.2 Junior events should be included in Continental Championships by decision of the Continental Confederation.
  - 3.3.7.3 Junior events for men and women juniors should be chosen from the recognized ISSF events, or be events designed to support the development of junior athletes.
- 3.3.8 If the number of individual entries in two (2) consecutive World Championships is less than 40 in men's events or 30 in women's events, the event will be removed from the list of mandatory events. An event will be removed from the list of recognized events if the number of individual entries in two (2) consecutive World Championships is less than 30 in men's events or 20 in women's events.
- 3.3.9 New events can be added to the list of ISSF recognized events after the following conditions have been met:
  - 3.3.9.1 a minimum of five (5) member federations in two (2) continents must certify that the event is practiced in that country;
  - 3.3.9.2 the appropriate ISSF Section Committee must develop rules for the event;
  - 3.3.9.3 approval by the Administrative Council;
  - 3.3.9.4 approval by the General Assembly.



### **3.4 ADMINISTRATION AND CONTROL OF ISSF CHAMPIONSHIPS**

- 3.4.1 Each Member Federation organizing ISSF Championships must form an Organizing Committee that is responsible for the administration and conduct of the Competitions / Championships on the basis of ISSF General Regulations and Rules. The Organizing Committee must appoint a competition director and sufficient qualified staff to carry out these responsibilities and must submit reports to the Executive Committee. The Organizing Committee must inform the ISSF Headquarters, at least three (3) months before the day of arrival who is the contact person for the ISSF concerning all matters of the ISSF supervised Competition / Championships.
- 3.4.2 The ISSF supervises World Championships and Olympic Games through one (1) or two (2) Technical Delegates who are appointed in accordance with the Constitution of the ISSF. Technical Delegates should be chosen from the Members of the Administrative Council, or from the Section Committees, and must have an appropriate current ISSF “A” Judge's license. Technical Delegates cannot be appointed from the members of the federation of the organizing country. Technical Delegates are responsible for examining the preparations for organization and the ranges and other facilities, for advising the Organizing Committee before and during the Competitions / Championships and for submitting reports to the Executive Committee. The appropriate forms, together with the up to date World Records, will be supplied by the ISSF.
- 3.4.2.1 In order that the Technical Delegates can carry out these responsibilities, they must be invited at the expense of the Organizing Committee to the site of the Competitions / Championships at least once, 10 to 12 months before the Championship, and again, not less than five (5) days before the opening ceremony.
- 3.4.3 The ISSF supervises World Cups, Continental Championships and other Competitions / Championships through the appointment of one (1) or two (2) Technical Delegates who are responsible for examining the preparations for competition and advising the Organizing Committee. Technical Delegates should be chosen from the Members of the Administrative Council, or from the Section Committees, and must have an appropriate current ISSF “A” Judge's license. Technical Delegates cannot be appointed from the members of the federation of the organizing country. The Technical Delegates must be invited at the expense of the Organizing Committee (accommodation in single rooms) to the Competitions / Championships, a few days before the opening ceremony as agreed with the organizing committee.



- 3.4.4 Juries must be designated by the ISSF for all Championships in accordance with the Constitution of ISSF. Juries are responsible for assisting and supervising the staff of the Organizing Committee in conducting the competition during the Competitions / Championships. In general the match staff is responsible for the actual conduct of competitions while the Jury advises and supervises the staff.
- 3.4.5 The following Competition Juries will be designated:  
Rifle; Pistol; Shotgun; Running Target; RTS (Results, Timing and Scoring) and Equipment Control.
- 3.4.5.1 Two (2) Juries may be combined providing the events are not run concurrently. One (1) person from each of the Rifle, Pistol and Running Target Jury must be designated by that Jury to serve on the Jury for Equipment Control.
- 3.4.5.2 Juries will be composed of a chairman and two (2) to six (6) members (a chairman and four (4) to eight (8) members for Shotgun shooting). Officials or athletes who are members of a participating team must not be Jury members. One (1) member of each Jury should be from the national federation organizing the Championship. All Jury members must hold the applicable current ISSF Judge's license.
- 3.4.6 A Jury of Appeal must be designated by the ISSF for all ISSF Championships in accordance with the Constitution of the ISSF. The Jury of Appeal is responsible for making final decisions on all appeals against decisions by Juries.
- 3.4.6.1 The Jury of Appeal must consist of three (3) to five (5) members, including a chairman. One (1) member should be from the national federation organizing the Championship.
- 3.4.7 The local transportation and living expenses (single rooms) for the Technical Delegate(s), Jury of Appeal, Jury Members and ISSF appointed Officials at World Championships and World Cups must be paid by the Organizing Committee. The travel expenses must be paid by the organizing committee in the amount fixed by the Administrative Council or Executive Committee.



### 3.5 RANGES AND OTHER FACILITIES

3.5.1 The following minimum range installations are required:

	<b>World Cham- pion-ships</b>	<b>Olympic Games</b>	<b>World Cups</b>	<b>Finals Range</b>
300m Targets	40	--	--	--
50m Targets	80	60	60	10
25m	10 groups	8 groups	8 groups	3 groups
Trap	4	3	4	1
Double Trap	4	--	--	--
Skeet	4	3	4	1
50m Running Tar- get Ranges	2	--	--	--
10m Running Tar- get Ranges	4	--	--	--
10m Air Rifle and Pistol	80	60	60	10

Note: The ISSF recommends that for World Cups the number of targets/ranges specified for World Championships should be available including a separate Finals range.

3.5.1.1 Trap and Skeet ranges may be combined. Trap ranges must be convertible to Double Trap unless separate Double Trap ranges are provided.

3.5.1.2 The area used by athletes on Rifle and Pistol ranges must be protected from sun, wind and rain.

3.5.1.3 Air Gun ranges must be installed indoors.

3.5.1.4 Electronic target systems, of makes and models approved by the ISSF, must be used for Pistol and Rifle Qualification and Finals of the Olympic Games and for Finals in ISSF World Cups and World Championships.

3.5.2 The following facilities must be provided on or near the shooting ranges:

3.5.2.1 shelters against sun, wind and rain for athletes and officials;

3.5.2.2 team rooms where the athletes can relax, change clothes, etc.;

3.5.2.3 meeting rooms for use by ISSF Officials, Committees and Juries;

3.5.2.4 rooms for offices, target scoring, production of results and storage of targets and related material, etc;

3.5.2.5 a Main Scoreboard for posting official results;

3.5.2.6 an armoury;



- 3.5.2.7 a suitable place for arms and equipment control;
  - 3.5.2.8 a gunsmith's shop with suitable work benches and vices;
  - 3.5.2.9 appropriate free facilities for firearms and equipment manufacturers to service their products (a fee may be charged for commercial displays);
  - 3.5.2.10 a restaurant or facilities for food service and refreshments;
  - 3.5.2.11 toilets and washrooms;
  - 3.5.2.12 postal, telephone and electronic mail facilities;
  - 3.5.2.13 an area for victory ceremonies;
  - 3.5.2.14 facilities for press, radio and television representatives;
  - 3.5.2.15 appropriate medical facilities and facilities for Anti-Doping Control;
  - 3.5.2.16 parking facilities.
- 3.5.3 The ISSF Technical Delegates are responsible for examining the ranges and other facilities to ensure that they meet ISSF standards and are suitable for conducting Competitions / Championships. The Technical Committee will provide checklists in accordance with the ISSF Regulations and Rules for use by the Technical Delegates in examining the ranges and facilities (available from ISSF Headquarters).
- 3.5.4 Ranges to be used for World Championships and Olympic Games should be completed one (1) year in advance. If the range is not completed, the detailed plans, construction schedule and financial plan must be submitted to the Secretary General one (1) year in advance, and the range must be completed three (3) months in advance.

## **3.6 ENTRY AND PARTICIPATION**

- 3.6.1 Only ISSF Member Federations may participate in ISSF Championships. Federations participating in Continental Championships and Games must be members of the Continental Confederation.
- 3.6.2 An ISSF Member Federation that is not accepted as a member by its own Continental Confederation, or is not allowed to participate in its own Continental Championships, may be invited by another Continental Confederation to participate in its Continental Championships and Games with the right to awards and records.
- 3.6.3 Any athlete must be a national of the country they represent.
- 3.6.3.1 All disputes relating to the determination of the country which an athlete may represent shall be resolved by the ISSF Executive Committee.



- 3.6.3.2 An athlete who is a national of two (2) or more countries at the same time may represent either one (1) of them, as he may select. However, after having represented one (1) country in the Olympic Games or in any ISSF Championships, he may not represent another country unless he meets the conditions set forth in paragraphs below that apply to persons who have changed their nationality or acquired a new nationality.
- 3.6.3.3 An athlete who has represented one (1) country in the Olympic Games or in any ISSF Championship, and who has changed his nationality or acquired a new nationality, may participate in ISSF Championships to represent his new country provided that at least three (3) years have passed since the athlete last represented his former country. This period may be reduced or even cancelled, with the agreement of the Federations concerned and by the ISSF Executive Committee, which takes into account the circumstances of each case.
- 3.6.3.4 If an associated State, province or overseas department, a country or colony acquires independence, if a country becomes incorporated within another country by reason of a change of border, if a country merges with another country, or if a new NOC is recognised by the IOC, an athlete may continue to represent the country to which he belongs or belonged. However, he may, if he prefers, elect to represent his country or be entered in ISSF Championships by his new Federation when recognized by the ISSF. This particular choice may be made only once.
- 3.6.3.5 Furthermore, in all cases in which an athlete would be eligible to participate in ISSF Championships, either by representing another country than his or by having the choice as to the country which such athlete intends to represent, the ISSF Executive Committee may take all decisions of a general or individual nature with regard to issues resulting from nationality, citizenship, domicile or residence of any athlete, including the duration of any waiting period.
- 3.6.4 The period following naturalization may be reduced or even cancelled with the agreement of the two (2) National Federations concerned and the final approval of the ISSF Executive Committee.
- 3.6.5 An official declaration of eligibility for each athlete will be required from the Member Federation. Team officials participating in ISSF Championships must abide by the ISSF Rules and Regulations.
- 3.6.6 All athletes must sign a "Athlete's Declaration" and have an ISSF ID Number before participation in any ISSF Championships. Failure to deliver a signed declaration before any start will lead to disqualification and cancellation of the results obtained.
- 3.6.7 Maximum participation in the Olympic Games is established by the IOC. Qualification standards are established by the ISSF Executive Committee that also has the authority to take the final decision on the distribution of the quota places and the Wild Cards in cooperation with the IOC Tripartite Commission.



3.6.8 In the World Championships each nation can enter a maximum of three (3) athletes in individual events who may participate as one (1) team in team events. In the World Championships Juniors each nation can enter a maximum of six (6) athletes in individual events who can participate as one team in team events (in accordance with article 3.3.1.7). Two (2) of those athletes must be under the age of seventeen (17) by 30 June of the year of the Championship.

3.6.8.1 The maximum national team size for World Championships events is as follows:

<b>Men</b>	
Rifle	10 (8 if 300m is conducted separately or if 300m is not entered)
Pistol	10
Trap	3
Double Trap	3
Skeet	3
Running Target	5
<b>Total Men</b>	<b>34</b>

<b>Women</b>	
Rifle	8 (6 if 300m is conducted separately or if 300m is not entered)
Pistol	5
Trap	3
Double Trap	3
Skeet	3
Running Target	3
<b>Total Women</b>	<b>25</b>

3.6.8.2 **Officials**

All persons entered as Officials must pay all appropriate fees.

3.6.8.3 Replacements may be made only in the teams of three (3) registered for team events, but only from those already registered for this championship.

3.6.8.4 When junior category events are scheduled in the World Championships, the number of athletes allowed per event is the same.

a) In World Championships, juniors may participate in the men's and the women's competitions, but in one (1) category only (either in the junior's or in the senior's events) at the same championships (place and dates).

b) If there is no junior category programmed for a particular event in a championship, juniors may participate in this event as a member of the national senior category team, even if they participate in the junior category in another event in the same championship.



3.6.9 The participating federation is responsible for the travel and living expenses of team members. The Organizing Committee must provide transportation from the local airport or railway station to the official hotels and from the official hotels to the range. The cost for transfer from the airport(s) to the official hotels and back may be charged when approved by the Executive Committee of the ISSF.

### 3.7 COMPETITION PROCEDURES

3.7.1 The ISSF General Regulations and the applicable current ISSF Competition Rules will govern the conduct of events in all ISSF Championships.

#### 3.7.2 Programs

3.7.2.1 **The Preliminary Program** must be prepared by the Organizing Committee and submitted to the Secretary General for examination by the Technical Committee and approval by the Executive Committee.

	<b>World Championships</b>	<b>World Cups</b>
Send to ISSF	15 months	8 months
OC to federations	12 months	6 months

The schedule for the mandatory events of the World Championships including training days and the opening and closing ceremonies should not exceed 14 days. At the option of the Organizing Committee, the ranges may be opened for additional training days before official training begins. The duration of the World Championships may be extended to not more than 16 days with the approval of the Executive Committee.

3.7.2.2 **The Final Program** must be prepared by the Organizing Committee and submitted to the Secretary General for examination by the Technical Committee and approval by the Executive Committee.

	<b>World Championships</b>	<b>World Cups</b>	<b>Continental Championships (Other supervised Competitions)</b>
Send to ISSF	6 months	3 ½ months	4 months for information only
OC to federations	5 months	3 months	





### 3.7.3 Entries

#### 3.7.3.1 Preliminary Entries

Each national federation entering the Championship must submit a preliminary entry to the Organizing Committee. The preliminary entry must list all individual and team events in which the national federation will participate. Any preliminary entries received after the Final Program is published will be entered on a **waiting list** according to the date of the receipt of the entry and it may be that the participation is only possible if targets/places are available. The Organizing Committee must inform the Nations in question of any such change immediately after these entries are received.

World Championships	World Cups
7 months	4 months

#### 3.7.3.2 Final Entries

Final Entries must be forwarded directly to the ISSF by fax or e-mail before midnight (Munich time) of the 30th day before the official arrival day. The final entries to the ISSF may be made via the ISSF online registration. The final entry must list the names and ID Numbers of all athletes. Also the final entry must list the names and dates of birth of all officials with their function.

3.7.3.3 The Organizing Committee reserves the right to reject any entries received after the deadlines in this article and / or establish a waiting list.

3.7.3.4 Late entries received after the deadline for final entry must not be allowed to participate in the events unless received by the ISSF three (3) days before the official arrival day and the following can be complied with:

- a) the final Program may not be changed;
- b) the late entries do not cause a problem with any other organizational matters;
- c) any entry accepted after the final entry deadline will incur an additional penalty fee of Euro 50.00 for each athlete entered in each event which has to be paid to the Organizing Committee by the federation who makes the late entry.

3.7.3.5 Any additional entries received after the deadline of three (3) days before the official arrival day may not participate.

3.7.3.6 Replacement of a registered athlete by another already registered athlete for that Competitions / Championships is permitted. This change can only be made before 12:00 the day before the Pre-Event Training for that event.

3.7.3.7 In World Cups: the exchange of a athlete between one (1) competing for a quota place and a MQS athlete is not permitted. A MQS athlete may replace a withdrawn quota place athlete. The withdrawn quota place athlete may not shoot for MQS.



### **3.7.4 Fees**

- 3.7.4.1 Entry fees must be paid to the Organizing Committee upon request. A fee of Euro 170.00 will be paid for each athlete entered in each event. This fee will be retained by the Organizing Committee; they must forward a fee of Euro 5.00 for each athlete in each event to the ISSF within 30 days after the Championships. A fee of Euro 50.00 must be paid for each official.
- 3.7.4.2 A reasonable fee for Shotgun training may be charged when approved by the Executive Committee of the ISSF.
- 3.7.4.3 Any federation reducing the number of athletes and / or officials after the Final Entry Deadline is obligated to pay all applicable fees and costs including entry fees according to the number of athletes and entries on the Final Entry Forms originally received. If the applicable fees and costs are not paid no member of that federation may participate.
- 3.7.4.4 In Continental Competitions / Championships a fee of Euro 5.00 for each athlete entered in each event must be paid to the ISSF within thirty (30) days after the Championship.
- 3.7.4.5 In regional or other Competitions / Championships with MQS status a fee of Euro 5.00 for each athlete entered in each event must be paid to the ISSF within thirty (30) days after the Competitions / Championships.

### **3.7.5 Information to be sent to ISSF Headquarters**

- 3.7.5.1 Copies of all invitations, programs and entry forms for all ISSF Championships must be sent to the Secretary General.
- 3.7.5.2 One (1) copy of the official result lists of each event must be sent to the ISSF Headquarters via Fax and/or e-mail immediately after it has been verified, but not later than the end of the competition day.
- 3.7.5.3 Three (3) copies of the official result lists must be sent to the ISSF Secretariat no later than three (3) days after the completion of the events. A list showing the number of countries and the number of athletes participating in each discipline, by events, must be included with the results lists.

### **3.7.6 Olympic Games**

- 3.7.6.1 Programs, schedules, forms and other details must be received by the ISSF checked and agreed with the Organising Committee.
- 3.7.6.2 Entries in the Olympic Games must be made using the procedures specified in the ISSF General Regulations except that schedules or special procedures established by the ISSF or IOC will prevail.



3.7.6.3 Anti-Doping Control in the Olympic Games will be conducted according to the procedures established by the IOC. Anti-Doping Control in all ISSF Championships will be conducted in all events and categories according to procedures established by the ISSF Anti-Doping Regulations.

### **3.8 PROTOCOL**

3.8.1 The World Championships must be inaugurated with an opening ceremony that is held on either the first day of competition or the day before. A closing ceremony must be held on the last day of competition. The Executive Committee must approve arrangements for the opening and closing ceremonies.

3.8.2 In World Championships the Organizing Committee must award:

3.8.2.1 World Championship medals in gold, silver and bronze colors to the first three (3) individual event winners. A minimum of 15 individuals in each of the men's and women's events or 10 individuals in men's and women's junior events must participate before individual medals can be awarded.

3.8.2.2 Team Championship medals of similar design in gold, silver and bronze colors to each member of the first three (3) team event winners. A minimum of five (5) teams in each of the men's and women's events or three (3) teams in men's and women's junior events must participate before team medals can be awarded.

3.8.2.3 If these minimums are not reached, the event will be declared an "International Championship" of the nation which organized the competitions.

3.8.2.4 Certificates or Diplomas to the first eight (8) athletes in each individual event.

3.8.3 A commemorative medal, of a different design from the Championship medals to each athlete, team official, judge and delegate.

3.8.4 The design of all official awards and the official symbol must be submitted to the Secretary General for approval by the Executive Committee at least two (2) months in advance.

3.8.5 A victory ceremony must be held for each Championship event, following these conditions:

3.8.5.1 the flags of the first three (3) individual or team winners must be raised while the anthem of the winner is played;

3.8.5.2 the flags, anthems and emblems used by National Member Federations must be submitted to and approved by the Executive Committee of the ISSF;

3.8.5.3 the Executive Committee must approve the program for the victory ceremony. The Organizing Committee with the approval of the ISSF President must establish the time of the victory ceremony.



### **3.9 WORLD RECORDS**

- 3.9.1 World Records may be established in all recognized ISSF men's, women's, and juniors' events in Olympic Games, World Championships, World Cups, World Cup Finals, Continental Championships and Continental Games that are conducted according to the ISSF Rules and Regulations.
- 3.9.2 Finals World Records may be established only in Olympic event for men and women and are comprised of the results of the Qualification Rounds added to the results of the Finals for each event, as specified in the Olympic Shooting Disciplines' Rules.
- 3.9.3 World Records Junior will be recognized only in events for juniors fired either as special Junior competitions in ISSF Championships or by Junior athletes competing in regular competitions in ISSF Championships. World Records Junior will be recognized if a minimum of 10 athletes participate in the individual event and three (3) teams participate in the team event.
- 3.9.4 World Records will be recognized in individual events if a minimum of 15 athletes participate and in team events, if a minimum of five (5) teams participate.
- 3.9.5 The ISSF will issue a World Record diploma to athletes or team members who establish World Records.
- 3.9.6 If more than three (3) athletes per country are admitted to the World Cups, World Records can only be achieved by the athletes nominated for the main competitions (not those entered for MQS only).
- 3.9.7 The Technical Delegate(s) must submit reports for recognition of World Records.

### **3.10 MEDIA RELATIONS**

- 3.10.1 The Media Coverage, Broadcasting and Advertising Rights of all ISSF World Championships, World Cups and other ISSF official events (General Assemblies, Congresses etc) are the property of the International Shooting Sport Federation.
- 3.10.2 Press, radio and television services must be given all cooperation and assistance to ensure the free flow of public information and communication. Necessary facilities including telecommunications, telephone, typewriters, etc. must be available prior to and during the Competitions / Championships.
- 3.10.3 Provisions for interviews, photography and other media requirements will be made by the Organizing Committee to ensure that media personnel have access to athletes and team leaders; provided that such arrangements do not inconvenience the individual(s) concerned. Media representatives may communicate with athletes through their respective team leaders.



### **3.11 GENERAL**

- 3.11.1 Alterations of the General Regulations may only be made by the General Assembly.
- 3.11.2 Upon approval, alterations become effective on January 1st, of the year following the current or the next Olympic Games.

### **3.12 ANNEXES**

- 3.12.1 The General Regulations may be extended by annexes for the following:
- 3.12.2 The annexes to the General Regulations may not contravene the General Regulations and must be approved by the Executive Committee in accordance with the Constitution of the ISSF.



### **3.12.3 List of Annexes**

**Note:** Separate Manuals, available at the ISSF Headquarters

- Guidelines for Organization of ISSF World Cups
- Checklists for Technical Delegates

#### **3.12.3.1 Special Regulations for the Participation in the Shooting Sport Events of the Olympic Games: Annex “Q;”**

#### **3.12.3.2 Athlete Declaration and ISSF ID Number Application Form: Annex “D;”**

#### **3.12.3.3 General Procedures for Organizing Committees: Annex “G;”**

#### **3.12.3.4 Application Procedures for World Championships and World Cups: Annex “W;”**

#### **3.12.3.5 Code of Ethics: Annex “CE;”**

#### **3.12.3.6 Procedures for Verification of World Records: Annex “R;”**

#### **3.12.3.7 Rules for Filing and Deciding Protests: Annex “P;”**

#### **3.12.3.8 Guidelines for Training Academy: Annex “TA;”**

#### **3.12.3.9 Guidelines for Judges: Annex “J;”**

#### **3.12.3.10 Guidelines for Shotgun Referees: Annex “S;”**

#### **3.12.3.11 Guidelines for Public Affairs Activities: Annex “A;”**

#### **3.12.3.12 Guidelines for TV Broadcasting and Advertising: Annex “B”:**

- a) all rights concerning contractual and proprietary matters with the production and use of television, radio, film and photographic coverage of the World Championships, World Cups and of Intercontinental Competitions / Championships are the exclusive property of the International Shooting Sport Federation;
- b) these rights may not be sold, transferred or negotiated without the written agreement of the President and Secretary General acting on the decision of the Executive Committee, which may delegate its authority to negotiate the sale or utilization of these rights, but which must retain the sole responsibility for the final decision and for the utilization of the income from the sale of the rights.

#### **3.12.3.13 Rules for the Athletes Committee: Annex “AC;”**



### **3.13 APPROVAL**

- 3.13.1 These General Regulations were approved by the Ordinary General Assembly of the ISSF on October 30th, 1982 in Caracas, Venezuela, and replace the “General Regulations, edition 1977” and became effective on November 15th, 1982 (revised, amended and corrected by the General Assembly of ISSF on July 29th, 1988 in Madrid, ESP). This edition includes amendments and corrections approved by the General Assemblies of the ISSF on August 14th, 1990 in Moscow, URS and on April 27th, 1992 in Barcelona, ESP and on July 22nd, 1994 in Milan, ITA, on April 20th, 1996 in Atlanta, USA and on July 15th, 1998 in Barcelona, ESP, on 21st March 2000 in Sydney, AUS, on April 18th, 2004 in Athens, GRE, on April 10th, 2008 in Beijing, CHN and on June 25th, 2017 in Munich, Germany.



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**Article 3.12.3.1, Annex „Q“:  
Special Regulations for the Participation in the  
Shooting Sport Events of the Olympic Games in  
Tokyo 2020.**



**Article 3.12.3.2, Annex “D”:  
Athlete Declaration and  
ISSF ID Number Application Form**



# ISSF Athlete Declaration

## Page 1 of 2

- 1) To participate in ISSF Championships it is mandatory for all athletes to have an ISSF Identification Number (ISSF ID Number).
- 2) In order for an ISSF ID Number to be issued, the athlete's ISSF Member Federation must submit an application on the form that follows.
- 3) Each athlete must be a national of the country that they represent and must provide a copy of the passport with their application.
- 4) Each athlete may only apply for one (1) ISSF ID Number.
- 5) A fee of Euro 10.00 is charged for the issue of each ISSF ID Number.
- 6) The ISSF Member Federations must send all applications for ISSF ID Numbers to the ISSF. Only typed or e-mail application(s) will be accepted.
- 7) The ISSF will send the ISSF Member Federations a list with all new ISSF ID Numbers within 14 days after the application(s) are submitted. The ISSF Member Federations must check and approve this list and return it to the ISSF. No response will be taken as approval.
- 8) Express application (issue within one (1) week) increases the fee to Euro 20.00.
- 9) If an athlete changes his/her name or nationality, the ISSF must be notified without delay, so that necessary changes can be made by the ISSF. The original ISSF ID Number will not change, but the ISSF must correct data associated with the ISSF ID Number.
- 10) I am aware of the rules and regulations of the ISSF, including its Anti-Doping Rules. I agree to comply with such rules, regulations and procedures in the respective applicable version, to submit to the jurisdiction of the bodies which are in charge of applying them, and to be bound by any enforceable penalties deriving from my breach of these rules and regulations whether in the course of ISSF official competitions or out of competition.
- 11) I understand that I have important obligations under the ISSF Anti-Doping Rules and that I am liable for a breach of these obligations.
- 12) I agree to submit to testing when requested to do so and to respect all possible consequences arising from the doping control process.



# ISSF Athlete Declaration

## Page 2 of 2

- 13) I agree that the ISSF (or any third party acting on behalf or with the authorisation of ISSF for the purposes contemplated herein) may (i) film, photograph or otherwise record or use my name, likeness, appearance, voice and actions during and in connection with my involvement in ISSF-supervised competitions and to use the material thus created in perpetuity and on a worldwide basis by any and all means for the promotion of the ISSF and any of the ISSF's events or other activities; (ii) without limitation to the foregoing, broadcast, transmit, publicise, disseminate or otherwise exploit the material thus created in whole or in part, on a live or non-live basis, in any and all media and/or technical way (whether existing at the present time or not) for any purpose linked to the coverage of ISSF-supervised competitions for any and all territories in the world. Furthermore, I hereby understand and accept that any such exploitation shall be without charge and without any requirement for further consent, approval or waiver. I hereby grant a non-exclusive royalty-free licence to the ISSF in respect of any and all rights reasonably required in respect of the exploitation as described above. In addition, I agree to be available during ISSF supervised competitions for TV/radio interviews, press photo sessions and press conferences, in front of ISSF official backdrop as applicable.
- 14) I agree to release the ISSF, the host National Federation, the Local Organising Committee and their respective members, directors, officers, employees, volunteers, partners, sponsors, contractors and agents as well as any other entities or persons involved with or participating in ISSF-supervised competitions from any liability for any damages incurred or suffered in relation to my participation in the ISSF supervised competitions or related official training – excluding in case of gross negligence or willful misconduct. The liability is also not excluded in case of simple negligence leading to damages to life, body or health or in case of liability in accordance with mandatory legal provisions. Further, the liability is not excluded in case of a simply negligent breach of essential contractual obligations, i.e. obligations whose fulfillment enables the proper execution of the contract and the achievement of the purpose of the contract in the first place and on whose compliance you can regularly rely („cardinal obligations“). In such a case, however, our liability is limited to the damage foreseeable for us.
- 15) I confirm that I have read and understood the ISSF Data Protection Regulation as published in the “Rules” section on [www.issf-sports.org](http://www.issf-sports.org).

Date:		Place:		Signature athlete:	
In case of minor age, name of legal representative:				Signature of legal representative:	

### Exhibits to be signed by the athlete:

1. Arbitration Agreement
2. Consent to the processing of personal data



# Exhibit 1 to the ISSF Athlete Declaration

## ARBITRATION AGREEMENT

I agree that any dispute arising between myself and ISSF which cannot be settled amicably and which remains once the remedies provided for in the ISSF Regulations have been exhausted, shall be settled fully and finally by the Court of Arbitration for Sport in accordance with the Code of Sports-related Arbitration, to the exclusion of any recourse to ordinary courts.

Date:		Place:		Signature athlete:	
In case of minor age, name of legal representative:				Signature of legal representative:	
Date:		Place:		Signature for the ISSF:	





## Exhibit 2 to the ISSF Athlete Declaration

### CONSENT TO THE PROCESSING OF PERSONAL DATA

I consent to the ISSF's processing of special categories of data (such as my health and medical data) to the extent necessary for the implementation of the ISSF Anti- Doping Regulations (ISSF ADR) in accordance with the International Standard for the Protection of Privacy and Personal Information (ISPPPI). In particular, I also consent to the retention periods provided in to Annex A of the ISPPPI and to the disclosure and reporting of my data pursuant to Article 15 ISSF ADR.

I am aware that such processing serves the purpose of establishing and maintaining fairness and a level-playing-field within the sport of shooting.

I am aware that I have the right to file a complaint as outlined in the ISPPPI (Rights of Participants and Other Persons with Respect to Personal Information) or with the competent data protection supervisory authority.

I am aware that I have the right to withdraw my consent, but that such withdrawal does not affect the lawfulness of the processing that was based on my consent before the withdrawal. I am aware that the withdrawal of my consent could prevent my continued involvement in the organized shooting sport and that, in certain circumstances, the processing of my personal data would continue to be justified as explained in the ISSF Data Protection Regulation, regardless of my consent having been withdrawn.

Date:		Place:		Signature athlete:	
Additionally, in case of a minor under the age of sixteen: name of legal representative:				Signature of legal representative:	



# Application Form for the Issue of an ISSF ID Number

The ISSF Member Federation of

herewith applies for the issue of an ISSF ID Number which is necessary for the participation in ISSF supervised competitions and championships for the following athlete (whose signed Athlete Declaration including the signed Exhibits 1 and 2 thereto are submitted as attachment to the present Application Form):

Family Name(s):

Given Name(s):

Maiden Name(s):

Nationality:

Gender:

Male

Female

Date of Birth:

Day

Month

Year

Event(s):

Rifle

Pistol

Shotgun

Target Sprint

Running Target

Name who signs for  
federation:

Signature of federation:





## Article 3.12.3.3, Annex “G”: General Procedures for Organizing Committees

The general procedures for ISSF Championship Organizing Committees are found in several different ISSF documents. Organizers should begin by examining the following ISSF Rules and Regulations:

- ***ISSF General Regulations***, 3.1 – 3.14
- ***ISSF General Technical Rules***, 6.1 – 6.20, and all official ISSF documents that are referenced in the General Technical Rules.

Reference must also be made to the following ISSF Special Technical Rules, as applicable for the Championship:

- ***ISSF Rifle Rules***, 7.1 - 7.8
- ***ISSF Pistol Rules***, 8.1 - 8.14
- ***ISSF Shotgun Rules***, 9.1 – 9.20
- ***ISSF Running Target Rules***, 10.1 – 10.15

Detailed steps to plan and prepare for a Championship are found in the following document:

- ***Guidelines for Organizing ISSF Championships***, and all official ISSF documents that are referenced in the Guidelines.

The Guidelines are updated on an annual basis so Organizers must ensure that they obtain the most recent version that is posted on the ISSF website. The ***Guidelines for Organizing ISSF Championships*** also include several Annexes or additional documents that must be used by appropriate members of the Organizing Committee.

If any Organizer has questions or requires additional Information, they are urged to contact the ISSF Event Manager at ISSF Headquarters or the ISSF Technical Delegate who was appointed for the Championship.



## **Article 3.12.3.4, Annex “W”: Application Procedures for ISSF World Championships and World Cups**

The ISSF General Assembly chooses World Championship organizers in accordance with the ***ISSF General Regulations, 3.2.6***. An ISSF Member Federation that wants to organize a World Championship must submit a proposal to the Secretary General one (1) month in advance of the General Assembly where the organizing federation will be chosen. Applicants must complete an ***Application for an ISSF World Championship*** and submit it to the Secretary General with all required documentation.

The Executive Committee chooses World Cup organizers in accordance with the ***ISSF General Regulations 3.2.4***. An ISSF Member Federation that wants to organize a World Cup or World Cup Final must submit a proposal to the Secretary General not later than 31 December, three (3) years before the year in which the World Cup is to be organized. Applicants must complete an ***Application for an ISSF World Cup*** and submit it to the Secretary General.

ISSF Member Federations that submit applications for a World Championship or a World Cup must use the Application Forms printed in this Annex as a model form to ensure that all required information is submitted to the ISSF. When completing an application, applicants must provide additional explanations or details regarding their responses.



# APPLICATION FORM FOR AN ISSF WORLD CHAMPIONSHIP

Federation Name: \_\_\_\_\_

Proposed Dates for Championship: \_\_\_\_\_

Date of last major competition in your country: \_\_\_\_\_

Organized in (city or town): \_\_\_\_\_

WCH to be organized in (city or town): \_\_\_\_\_

Attach documentation as Annexes to confirm the following:

Support from the Government Sports Agency and/or NOC	Annex:	
Support from the National Olympic Committee	Annex:	
Statement of Respect for the ISSF Constitution	Annex:	
Statement of Invitation to all ISSF Member Federations	Annex:	
Shooting range description	Annex:	
Information regarding the proposed organization including cost of food and housing	Annex:	
Events in Program (World Championship events, 300m events, Junior events)	Annex:	

Shooting range ready for competition: \_\_\_\_\_

Shooting range remodeling plans: \_\_\_\_\_

Shooting range construction plans: \_\_\_\_\_

Ranges	Number of firing points / ranges	Electronic Targets yes/ no	Manufacturer	Space for Spectators / number
300m Rifle				
50m Rifle/Pistol				
25m Pistol				
10m Air Rifle/Pistol				
Trap / Double Trap		n/a		
Skeet		n/a		
50m Running Target				
10m Running Target				
Separate Finals Range				

APPLICATION FORM FOR AN ISSF WORLD CHAMPIONSHIP 2018/V1.2



VENUE OWNER	Government/Military _____						
	National or Regional Shooting Federation _____						
	Shooting Club _____						
	Private (Name of owner) _____						
	Other _____						
Facilities for:		yes/no	m <sup>2</sup>	Facilities for:		yes/no	m <sup>2</sup>
ISSF President				ISSF Secretariat			
ISSF Secretary General				Jury of Appeal Room			
Tech. Delegates Offices				Jury Rooms			
Athlete Lounges (Team Rooms)				Classification Room			
EST Control Rooms				Medical Rooms			
Internet				Doping Control Rooms			
Equipment Control				Award Ceremony Area			
Changing rooms (close to Equipment Control)				Gunsmith Facilities			
Storage Rooms				Restaurant			
Commercial Displays				Toilets			
Parking Facilities				Media Center			
Preparation Area for Finals							
Number of ISSF Licensed Judges in Federation:				Class A		Class B	
Rifle							
Pistol							
Shotgun							
Running Target							
Electronic Scoring Target Control							
Application submitted by: <i>By way of your signature, you also confirm that you have read and understood the ISSF Data Protection Regulation as published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and you confirm that you have informed the person(s) whose personal data is hereby submitted of the ISSF Data Protection Regulation.</i>							
Signature:			Position:		Date:		



# APPLICATION FORM FOR AN ISSF WORLD CUP

The  hereby applies for a   
(name of Federation) (title of event)

to be held at	<input type="text"/>	on	<input type="text"/>
	(venue)		(preferred dates)

Disciplines: Rifle/Pistol  Shotgun

## Organizing Committee:

Name of OC Secretary:	<input type="text"/>
Address of OC Secretary:	Phone: <input type="text"/>
	Fax: <input type="text"/>
	E-mail: <input type="text"/>

## Rifle/Pistol Ranges: *Please answer the following questions for Rifle/Pistol only:*

Direction of shooting: 25m  50m

Number of firing points available: 10m  25m  50m   
Electronic Target Manufacturer: 10m  25m  50m

Is there a separate Finals range?  Yes  No

Are Finals ranges indoor/outdoor: 10m  25m  50m   
Electronic Target Manufacturer: 10m  25m  50m

Do all ranges comply with current ISSF Rules?  Yes  No *If 'No' please specify on separate sheet*





**Shotgun Ranges:** *Please answer the following questions for Shotgun only:*

Direction of shooting:  Permitted shooting hours from  to

Number of ranges available: combined / separate

TRAP  DOUBLE TRAP  SKEET

Manufacturer of target machines:

Do all ranges comply with current ISSF Rules?  Yes  No *If 'No' please specify on separate sheet*

VENUE OWNER	Government/Military _____
	National or Regional Shooting Federation _____
	Shooting Club _____
	Private (Name of owner) _____
	Other _____

**Previous Events:**

Please specify the last ISSF World Cup or similar event that your Federation has hosted at this venue:

Event:  Date:

**Travel and Accommodation:**

Distance from ranges to nearest airport with international connections: km

Name of airport:

Approximate distance from ranges to nominated official hotels: km

Approximate travel time: minutes



### Hotel ratings and approximate daily costs (in Euros):

5*	Single	Double	4*	Single	Double	3*	Single	Double	Other	Single	Double
	€	€		€	€		€	€		€	€

### Internet:

What kind of internet connections are available at the venue for

Upload:  Download:

### Regulations:

Please give an explanation below of any National Laws or Local Regulations of which the ISSF and its National Federations should be informed, e.g. 'Importation of firearms and ammunition':

### Submitted:

*By way of your signature, you also confirm that you have read and understood the ISSF Data Protection Regulation as published in the „Rules“ section on [www.issf-sports.org](http://www.issf-sports.org) and you confirm that you have informed the person(s) whose personal data is hereby submitted of the ISSF Data Protection Regulation.*

Signature	Title/Position	Date



## **Article 3.12.3.5, Annex “CE”: ISSF Code of Ethics**

### **PREAMBLE**

In accordance with the ISSF Constitution, the objectives of the ISSF are to promote and encourage the development of the shooting sport throughout the world, to provide drug-free sport and to promote and encourage the development of international relations.

The purpose of this Code is to guarantee that the objectives of the ISSF will be executed in a fair manner, without improper interference, and to sanction incidents that damage the image of ISSF activities or bring them into disrepute.

ISSF members, continental organizations, teams, officials and athletes shall participate in ISSF Championships and activities in accordance with the standards of ethics, fair play and sportsmanship established by the ISSF Statutes, Rules and Regulations and by this Code. This Code provides basic standards for fair play and moral behaviour and procedures for judging and sanctioning violations of those standards.

With the following regulations the ISSF adopts its own code of ethics based on the principles and rules of the IOC Code of Ethics.

Furthermore, acknowledging the danger to sports integrity from the manipulation of sports competitions, ISSF restates its commitment to safeguarding the integrity of sport, including the protection of clean athletes and competitions as stated in the Olympic Agenda 2020. Therefore, ISSF with these regulations also implements the new IOC Olympic Movement Code on the Prevention of the Manipulation of Competitions. The Definitions used in version 2016 of such IOC Code also apply to the following rules. These Ethics Rules had been amended by decision of the ISSF Executive Committee in its meeting on February 21, 2017.

For enforcement of this Code, the ISSF will establish an Ethics Committee.

### **1 SCOPE OF APPLICATION**

#### **1.1 SCOPE OF APPLICABILITY**

This Code shall apply to conduct that damages the integrity and reputation of sports and in particular to illegal, immoral and unethical behaviour.

#### **1.2 PERSONS COVERED**

This Code shall apply to all officials and employees of the ISSF, ISSF member federations, the Continental Shooting Sport Confederations, as well as to athletes, coaches and other participants in ISSF activities.



### **1.3 APPLICABILITY IN TIME**

This Code shall apply to conduct whenever it occurred including before the passing of the rules contained in this Code.

However, no individual shall be sanctioned for breaching this Code on account of an act or omission which would not have contravened the Code applicable at the time the breach was committed.

Neither may they be subjected to a sanction greater than the maximum sanction applicable at the time the breach occurred.

This shall, however, not prevent the Ethics Committee from considering the conduct in question and drawing any conclusions from it that are appropriate.

### **1.4 SCOPE OF THE CODE, CUSTOM, DOCTRINE AND JURISPRUDENCE**

During all its operations, the Ethics Committee may draw on precedents and principles already established by sports doctrine and jurisprudence.



## **2 RULES OF CONDUCT**

### **2.1 DUTIES**

#### **2.1.1 General Rules of conduct**

Persons bound by this Code are expected to be aware of the importance of their duties and associated obligations and responsibilities.

Persons bound by this Code are obliged to respect all applicable laws and regulations, as well as ISSF Statutes, Rules and Regulations, and decisions taken by the competent ISSF bodies to the extent applicable to them.

Persons bound by this Code shall behave in a dignified manner and act with complete credibility and integrity. They shall respect universal fundamental ethical principles that include:

- a) Respect for the Olympic spirit, which requires mutual understanding with a spirit of friendship, solidarity and fair play;
- b) Respect for principles of universality, political neutrality and autonomy of the Olympic Movement;
- c) Respect for international conventions on protecting human rights insofar as they apply to the Olympic Games and ISSF Championship activities and which ensure in particular:
  - respect for human dignity;
  - rejection of discrimination of any kind on whatever grounds, be it race, color, sex, sexual orientation, language, religion, political or other opinion, national or social origin, property, birth or other status;
  - rejection of all forms of harassment, be it physical, professional or sexual, and any physical or mental injuries;
- d) ensuring the participants' conditions of safety, well-being and medical care favorable to their physical and mental equilibrium.

Persons bound by this Code may not abuse their position in any way, especially to take advantage of their position for personal or private aims or gains.



### **2.1.2 Duty of fair behavior / sportsmanlike behaviour**

Persons bound by this Code are expected to behave in a fair way and shall in particular refrain from any form of cheating including, but not limited to doping, manipulation of equipment or scores to give an advantage to an athlete or to a team, falsification or alteration of documents indicating false age, nationality, gender or other information, with the purpose of obtaining unfair advantage for an official, an athlete or a team.

### **2.1.3 Loyalty**

Persons bound by this Code have a duty of loyalty to the ISSF and its members. Therefore, they shall in particular refrain from any act of indiscretion, insubordination or partiality.

### **2.1.4 Integrity of competitions**

Persons bound by this Code shall not take part in, either directly or indirectly, or otherwise being associated with betting, gambling, lotteries and similar events or transactions connected with shooting competitions.

### **2.1.5 Other ethical offences**

Other ethical offences, including the improper or illegal manipulation of equipment testing, ammunition testing, scoring decisions or competition results, illegal access to systems and data, committed by persons bound by this Code may be considered independent of any action taken or not taken by ISSF Competition Juries.

### **2.1.6 Forgery and falsification**

Persons bound by this Code are forbidden from forging a document, falsifying an authentic document or using a forged or falsified document.

### **2.1.7 Duty of disclosure, cooperation and reporting**

Persons bound by this Code shall immediately report any potential breach of this Code to the ISSF Secretary General or send an email to [ethics@issf-sports.org](mailto:ethics@issf-sports.org).

At the request of the Ethics Committee, persons bound by this Code are obliged to contribute to clarifying the facts of the case or clarifying possible breaches and provide the evidence requested for inspection.



## **2.2 UNDUE ADVANTAGE**

### **2.2.1 Conflicts of interest**

When performing an activity for the ISSF, or before being elected or appointed, persons bound by this Code shall disclose any potential conflicts of interest that could be linked with their prospective activities.

Conflicts of interest arise if persons bound by this Code have, or appear to have, private or personal interests that detract from their ability to perform their duties with integrity and in an independent manner. Private or personal interests include gaining any possible advantage for the persons bound by this Code for themselves, members of their family, relatives, friends and acquaintances.

Any such conflict shall be immediately disclosed and notified to the body or organization for which the person bound by this Code performs his duties.

If an objection is made concerning an existing or potential conflict of interest of a person bound by this Code, it shall be reported immediately to the organization for which the person bound by this Code performs his duties for appropriate measures.

## **2.3 OFFERING AND ACCEPTING GIFTS AND OTHER BENEFITS**

Persons bound by this Code may only offer or accept gifts or other benefits to and from persons within or outside ISSF, or in conjunction with intermediaries or related parties as defined in this Code, which

- a) have symbolic value;
- b) are not given to influence a decision, voting behaviour or any other act that is related to their official activities or that falls within their discretion;
- c) do not create any undue pecuniary or other advantage; and
- d) do not create a conflict of interest.

Any gifts or other benefits not meeting all of these criteria are prohibited. Requests for guidance should be addressed to the Secretary General.



## **2.4 BRIBERY AND CORRUPTION**

Persons bound by this Code must not offer, promise, give or accept any undue pecuniary or other advantage for the execution or omission of an act that is related to their official activities. Such acts are prohibited, regardless of whether carried out directly or indirectly through, or in conjunction with, intermediaries or related parties as defined in this Code. Any such offer must be reported in writing to the Secretary General and any failure to do so shall be subject to sanctions in accordance with this Code.

Persons bound by this Code are prohibited from misappropriating ISSF assets, regardless of whether carried out directly or indirectly through, or in conjunction with, intermediaries or related parties, as defined in this Code.

## **2.5 NON-DISCRIMINATION**

Persons bound by this Code may not offend the dignity or integrity of a country, private person or group of people through contemptuous, discriminatory or denigrating words or actions on account of race, skin color, ethnic, national or social origin, gender, language, religion, political opinion or any other opinion, wealth, birth or any other status, sexual orientation or for any other reason.

## **2.6 PROTECTION OF PHYSICAL AND MENTAL INTEGRITY**

Persons bound by this Code shall respect the integrity of others involved. They shall ensure that the personal rights of every individual whom they contact and who is affected by their actions is protected, respected and safeguarded.





### **3 PREVENTION OF MANIPULATION**

The following conduct as defined in this Article constitutes a violation of this Code:

#### **3.1 BETTING**

Betting in relation either:

- a) to a Competition in which the Participant is directly participating; or
- b) to the Participant's sport; or
- c) to any event of a multisport Competition in which he/she is a participant.

#### **3.2 MANIPULATION OF SPORTS COMPETITIONS**

An intentional arrangement, act or omission aimed at an improper alteration of the result or the course of a Competition in order to remove all or part of the unpredictable nature of the Competition with a view to obtaining an undue Benefit for oneself or for others.

#### **3.3 CORRUPT CONDUCT**

Providing, requesting, receiving, seeking, or accepting a Benefit related to the manipulation of a Competition or any other form of corruption.

#### **3.4 INSIDE INFORMATION**

3.4.1 Using Inside Information for the purposes of Betting, any form of manipulation of Competitions or any other corrupt purposes whether by the Participant or via another person and/or entity.

3.4.2 Disclosing Inside Information to any person and/or entity, with or without Benefit, where the Participant knew or should have known that such disclosure might lead to the information being used for the purposes of Betting, any form of manipulation of competitions or any other corrupt purposes.

3.4.3 Giving and/or receiving a Benefit for the provision of Inside Information regardless of whether any Inside Information is actually provided.

#### **3.5 FAILURE OF REPORT**

3.5.1 Failing to report to ISSF or a relevant disclosure/reporting mechanism or authority, at the first available opportunity, full details of any approaches or invitations received by the Participant to engage in conduct or incidents that could amount to a violation of this Code.



3.5.2 Failing to report to ISSF or a relevant disclosure/reporting mechanism or authority, at the first available opportunity, full details of any incident, fact or matter that comes to the attention of the Participant (or of which they ought to have been reasonably aware) including approaches or invitations that have been received by another Participant to engage in conduct that could amount to a violation of this Code.

### **3.6 FAILURE TO COOPERATE**

3.6.1 Failing to cooperate with any investigation carried out by ISSF in relation to a possible breach of this Code, including, without limitation, failing to provide accurately, completely and without undue delay any information and/or documentation and/or access or assistance requested by ISSF as part of such investigation.

3.6.2 Obstructing or delaying any investigation that may be carried out by ISSF in relation to a possible violation of this Code, including without limitation concealing, tampering with or destroying any documentation or other information that may be relevant to the investigation.

### **3.7 APPLICATION OF ARTICLES 3.1 to 3.6**

3.7.1 For the determination of whether a violation has been committed, the following are not relevant:

- a) Whether or not the Participant is participating in the Competition concerned;
- b) The outcome of the Competition on which the Bet was made or intended to be made;
- c) Whether or not any Benefit or other consideration was actually given or received;
- d) The nature or outcome of the Bet;
- e) Whether or not the Participant's effort or performance in the Competition concerned were (or could be expected to be) affected by the acts or omission in question;
- f) Whether or not the result of the Competition concerned was (or could be expected to be) affected by the acts or omission in question;
- g) Whether or not the manipulation included a violation of any ISSF rule;

3.7.2 Any form of aid, abetment or attempt by a Participant that could culminate in a violation of this Code shall be treated as if a violation had been committed, whether or not such an act in fact resulted in a violation and/or whether that violation was committed deliberately or negligently.



## **4 DISCIPLINARY MEASURES, SANCTIONS**

### **4.1 GENERAL**

Breaches of this Code or any other ISSF Statutes, Rules and Regulations by persons bound by this Code are punishable by one or more of the following sanctions:

- a) warning;
- b) fine;
- c) return of awards;
- d) disqualification;
- e) suspension;
- f) expulsion;
- g) ban on entering a competition or a venue;
- h) ban on taking part in any shooting-related activity.

The Ethics Committee may decide that the notification of a case be made to the appropriate law enforcement authorities.

### **4.2 INVESTIGATIONS**

The Participant who is alleged to have committed a violation of this Code must be informed of the alleged violations that have been committed, details of the alleged acts and/or omissions, and the range of possible sanctions.

### **4.3 BURDEN AND STANDARD OF PROOF**

The ISSF shall have the burden of establishing that a violation has been committed. The standard of proof in all matters under this Code shall be the balance of probabilities, a standard that implies that on the preponderance of the evidence it is more likely than not that a breach of this Code has occurred.

### **4.4 CONFIDENTIALITY**

The principle of confidentiality must be strictly respected by the ISSF during all the procedure; information should only be exchanged with entities on a need to know basis. Confidentiality must also be strictly respected by any person concerned by the procedure until there is public disclosure of the case.



#### **4.5 DETERMINATION OF THE SANCTION**

The sanction may be imposed by taking into account all relevant factors in the case, including the offender's assistance and cooperation, the motive, the circumstances and the degree of the offender's guilt.

The Ethics Committee shall decide the scope and duration of any sanction.

Sanctions may be limited to a geographical area or to one or more specific categories such as a competition.

Unless otherwise specified, the sanction may be increased as deemed appropriate if a breach has been repeated.

Where more than one breach has been committed, the sanction shall be based on the most serious breach, and increased as appropriate depending on the specific circumstances.

#### **5 LIMITATION PERIOD**

As a general rule, breaches of the provisions of this Code may no longer be prosecuted after a lapse of ten years.

The limitation period, when applicable, shall be prolonged if proceedings are opened and/or suspended.



## **6 PROCEDURES**

### **6.1 ETHICS COMMITTEE**

The Ethics Committee consists of a Chairman and two additional members. The members of the Ethics Committee are appointed by the Executive Committee in case a complaint according to 6.2 below has been filed.

The members of the Ethics Committee must be independent and may not hold a position in the ISSF or any ISSF member federation.

The Ethics Committee is to be composed in such a way that the members, together, have the knowledge, abilities and specialist experience that is necessary for the due completion of their tasks. The Chairman and at least one other member shall be qualified to practise law.

Members of the Ethics Committee must disclose to the Chairman or the ISSF Secretary General any situation or fact that may establish a conflict of interest between themselves and the case under investigation. Such disclosure must be made immediately after the inquiry is opened or immediately after the situation or fact in question arises.

Any person being subject to investigations of a potential breach of this Code, or declaring a conflict of interest, may not be part of the Ethics Committee. In such cases, or if a member of the Ethics Committee is unable to act, the Executive Committee must appoint a person acting as a replacement.



## **6.2 RULES FOR PROCEDURES**

Any complaints, charges or guidance relating to a breach of ethical principles and rules should be addressed in writing to the Secretary General or to [ethics@issf-sports.org](mailto:ethics@issf-sports.org). The Secretary General shall inform the Chairman in order to summon the Ethics Committee.

The Ethics Committee shall decide whether to conduct an inquiry or to dismiss the complaint.

When conducting an inquiry regarding a complaint or charges, the Ethics Committee may:

- Request written information or documents from the parties concerned;
- Hear the parties concerned, with or without the presence of legal counsel, as determined by the Ethics Committee;
- Decide to hear witnesses as determined by the Ethics Committee or at the request of the parties concerned;
- Conduct investigations in the field by designating one (1) or more of its members or another person to represent the Committee;
- Designate one (1) or more experts to assist the Ethics Committee in its inquiry.

In the absence of a consensus, decisions of the Ethics Committee shall be taken by majority of members present.

## **7 APPEALS**

Decisions by the Ethics Committee may be appealed to the Court of Arbitration for Sport in Lausanne, Switzerland, (“CAS”) which will resolve the dispute definitively in accordance with the Code of sports-related arbitration. The time limit for appeal is twenty-one days after the reception of the decision concerning the appeal.

## **8 MUTUAL RECOGNITION**

Subject to the right of appeal, any decision in compliance with this Code by an International Sporting Organisation shall be recognised and respected by the ISSF.

This ISSF Code of Ethics was approved by the ISSF Executive Committee in its meeting on March 1, 2016. This edition includes amendments and corrections approved by the ISSF Executive Committee on February 21, 2017.



## Article 3.12.3.6, Annex “R”: Procedures for Verification of World Records

World and Qualification World Records must be verified and approved by the Technical Committee (ISSF Constitution, 1.10.2.6). World and Qualification World Records must be established in accordance with the ISSF General Technical Regulations 6.14.9.				
World and Qualification World Records become valid when competition results are final and the ISSF Technical Delegate or ISSF Secretary General confirms that the competition was conducted according to <b>ISSF Rules and Regulations</b> and that a valid World Record was equaled or exceeded in accordance with these requirements.				
The official list of valid World Records is published by ISSF Headquarters on the ISSF website. World Record certificates are issued by the ISSF Secretary General.				
Technical Delegates must use this form to report World Records for verification by the Technical Committee in accordance with Rule 6.14.9.5.				
<b>REPORT OF WORLD AND QUALIFICATION WORLD RECORDS</b>				
Name of ISSF Championship				
<b>Men</b>	<b>Women</b>	<b>Men Junior</b>	<b>Women Junior</b>	
<b>Athlete/Team Members</b>	<b>Nation</b>	<b>Event</b>	<b>WR/QWR EWR/EQWR WJR/QWRJ EWRJ/EQWRJ</b>	<b>Score</b>
<b>CONFIRMATION BY TECHNICAL DELEGATE</b>				
This verifies that this record(s) was established in an ISSF Championship 1) that was conducted according to ISSF Rules and Regulations, 2) that ISSF participation requirements (3.9) were fulfilled and that ISSF Anti-Doping Rules were followed:				
Date:		Signature:		
<b>RECORD(S) VERIFIED BY THE TECHNICAL COMMITTEE</b>				
Date:		Signature:		



## Article 3.12.3.7, Annex “P”: Rules for Filing and Deciding Protests

The ISSF establishes rules for and conducts Championships in which its Member Federations may enter individual athletes or teams. Athletes or team participating in ISSF Championships have a right to protest when competitions are not conducted according to ISSF Rules and Regulations. ISSF rules for filing and deciding protests are:

- 1) Protests filed at ISSF Championships must be decided according to ISSF Rules and Regulations;
- 2) Competition Juries (3.4.5) are responsible for receiving and deciding all protests;
- 3) The Jury of Appeal (3.4.6) is responsible for making final decisions on all appeals against protest decisions by Competition Juries. Decisions by the Jury of Appeal may not be appealed;
- 4) During Final round competitions, the Competition Jury shall supervise the Finals and make any decisions required by ISSF Rules and Regulations that do not involve protests. If a protest is made during a Final, a Final Protest Jury is responsible for making an immediate decision regarding the protest. Finals Jury decisions may not be appealed;
- 5) For **Final** round competitions where protests must be decided immediately, a combined Finals Protest Jury consisting of two (2) members of the Competition Jury plus one (1) member of the Jury of Appeal must be designated by the Technical Delegate and the appropriate Jury Chairman.
- 6) In a Final round no score protest is permitted except for a failure to indicate a shot. In such cases one (1) member of the RTS Jury must also be included;
- 7) Rules and forms for filing protests or appeals are specified in the **General Technical Rules, 6.18 and 9.17**. ISSF protest rules provide for verbal protests that can be submitted and decided on the ranges immediately, for written protests to be decided by the appropriate Jury and for appeals of Jury decisions to be decided by a Jury of Appeal. The rules also provide for scoring protests to be decided by the RTS Jury with decisions on scoring protests not subject to appeal. The protest rules further provide that in Final round competitions, the Finals Jury shall make immediate decisions on any protests and that such decisions may not be appealed; and





- 8) In the case of protests involving conflicts between the ***ISSF Constitution***, ***ISSF General Regulations*** or Technical Rules, the ***ISSF Constitution*** shall take precedence over the ***ISSF General Regulations*** or Technical Rules and the ***ISSF General Regulations*** shall take precedence over the Technical Rules. In conflicts involving IOC Rules, the IOC Rules shall prevail.



## **Article 3.12.3.8, Annex “TA”: Guidelines for ISSF Academy (former ISSF Training Academy)**

### **ISSF Academy Courses**

#### **1 BACKGROUND**

- 1.1 Special ISSF training courses for coaches were approved by the Executive Committee in 1992 and ammended in 2011.
- 1.2 These diploma courses are designed for national coaches from Member Federations to achieve an international coaching qualification.
- 1.3 Coaching Diplomas are of three categories: “A,” “B” and “C.”
- 1.4 It is necessary first to attend a “C” course. Thereafter, coaches having achieved a Diploma can apply to attend a “B” course, and if successful an “A” Course.
- 1.5 The ISSF Academy also offers a regional or national coaching course “D,” which is held in the local language of the region in which the course is hosted. Material and certificates will be provided by the ISSF Academy.
- 1.6 A course fee is payable by each student attending a Coaching Diploma course. This covers the cost of running the course and any associated accommodation, meals and local transportation.

#### **2 COACHING DIPLOMA COURSES**

- 2.1 Official recognition of ISSF Academy Courses will be decided by the ISSF Executive Committee.
- 2.2 Instructors for these courses are chosen from those having specialist knowledge of the various topics in the course program.
- 2.3 Assistant Instructors, with similar qualifications, also may be designated depending upon the number of students attending.
- 2.4 The recommended course program lasts one (1) week.
- 2.5 The knowledge of the students is assessed by various tests at the different levels. The details are contained in the ISSF Academy Guidelines.



2.6 The results are reported to the ISSF Executive Committee annually.

### **3 APPEALS**

3.1 Any student may appeal in writing against the decision that he has failed a course. The appeal will be considered by the ISSF Executive Committee.



# Article 3.12.3.9, Annex “J”: Guidelines for Judges Licenses

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### SPECIAL NOTE:

In the context of this Annex, the word “Judge” refers to an accredited ISSF Judge’s license holder. The word “Jury” refers to those licensed judges who are appointed to Jury duties at specified Championships.



## **1 GENERAL**

- 1.1 For the achievement of its purposes the International Shooting Sport Federation licenses judges to supervise shooting competitions and to ensure the fair and equal treatment of all competitors (see ISSF Constitution). Judges must be experienced and fully conversant with the current versions of the ISSF Rules and Regulations plus the relevant Technical Rules for the Shooting discipline concerned in order to Advise, Supervise and Assist if necessary.
- 1.2 The ISSF issues judges' licenses as confirmation of qualification.
- 1.3 Judges' licenses are divided into two (2) categories.
  - 1.3.1 Category "A" authorizes the holder to act as an official Jury member at all shooting competitions, for which the license is valid with respect to the disciplines included, including the Olympic Games and World Championships. Judges of this category are also permitted to conduct official ISSF Judges' courses when authorized by the ISSF Secretary General together with the Chairman of the Judges Committee. From January 2017, this authorization will require instructors, who have not previously conducted ISSF Judges Courses, to have attended and passed an ISSF "A" License Instructors Workshop.
  - 1.3.2 Category "B" authorizes the holder to act as an official Jury member in all shooting competitions, for which the license is valid with respect to the disciplines included, except the Olympic Games and the World Championships.
- 1.4 The ISSF issues judges' licenses for the following disciplines:
  - 1.4.1 Rifle shooting (1)
  - 1.4.2 Pistol shooting (2)
  - 1.4.3 Shotgun shooting (3)
  - 1.4.4 Running Target shooting (4)
  - 1.4.5 Target Control (5)
  - 1.4.6 Electronic Scoring Target Control (6)
  - 1.4.7 The ISSF can issue judges' licenses for one (1) or more discipline(s), but only following successful completion of official ISSF courses in each of the disciplines. Normally, No. 5 (Target Control) is combined with the shooting disciplines No. 1 (Rifle), No. 2 (Pistol) and No. 4 (Running Target). However, No. 6 (Electronic Scoring Target Control) is only issued after successful completion of an official ISSF course on that specific subject.
- 1.5 The ISSF Headquarters and the Chairman of the Judges Committee maintain a list of all the license holders. Every year the names of the new license holders will be published in the ISSF News.



- 1.6 License holders may only act as Jury Members for the Olympic Games and the World Championships if they have been designated by the Executive Committee of the ISSF. For World Cups Jury Members will be nominated by the ISSF Secretary General and the Chairman of the ISSF Judges Committee, and designated by the Executive Committee. For Continental and Regional Games and Championships they must be designated by the Continental or Regional Confederations, who in turn must forward this designation to the ISSF for ratification and authorization. Continental and Regional designations must have full endorsement prior to the event to ensure official recognition has been granted.

## **2 ACQUISITION OF A LICENSE**

- 2.1 The applicant must have the necessary capability and experience as judge.
- 2.2 ISSF Judges' licenses are not granted to active athletes who still participate in competitions where world records may be established. If the holder of a judge's license wishes to participate as an athlete, he must return the license to the ISSF Headquarters for cancellation. He may apply for a new license.
- 2.3 For the acquisition of an ISSF Judge's license, preparatory instruction and training is necessary. The applicants should possess a national judge's license of the highest level issued by their National Federation, or must have equivalent experience as a national judge and as a range official. For acquisition of a Judge's license in the shotgun discipline, applicants must first be in possession of a valid Shotgun Referees license.
- 2.4 Applicants must also have achieved the pass-standard in the General Aspects and the Shooting Discipline Parts of an official ISSF Judges' course within the last four (4) years.
- 2.5 An applicant's National Federation must sign the completed official ISSF Judges' application form (see form at end of Guidelines) to confirm the contents and support the application. The National Federation must then send it to the ISSF Headquarters.
- 2.6 Applications should be submitted as soon as possible, but no later than 31 December each year for licenses to be issued in the following year. In order that applicants are not disadvantaged by any time considerations, once applications are received by ISSF Headquarters, the Chairman of the Judges' Committee will endeavour to authorize the issue of licences or upgrades as soon as possible. This does not negate the requirement for the Judges' Committee to approve and confirm the granting of these licences at their annual meeting in January.
- 2.7 The ISSF Judges Committee will evaluate and approve, where appropriate or postpone applications during its annual meeting which will usually be held towards the end of January each year (see ISSF Constitution).



- 2.8 After approval, the ISSF Headquarters will issue the licenses. To be valid they must be signed by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 2.9 These licenses are sent to the National Federations for delivery to the license holders.
- 2.10 A fee of Euro 20.00 must be paid for a new license.
- 2.11 Approval of initial applications will result in the issue of a “B” category license. Category “A” licenses are only issued following further experience and upgrading.

### **3 VALIDITY AND EXTENSION OF THE LICENSE**

- 3.1 All ISSF Judges' licenses are issued for a period of four (4) years.
- 3.2 After expiration of this period, the license can be renewed.
- 3.3 The National Federation must submit all requests for renewal to the ISSF Headquarters accompanied by a completed Renewal Form (see form at end of Guidelines).
- 3.4 The National Federation must confirm that the applicant has obtained experiences as a Jury Member in international, regional or national level competitions during the last four (4) years period.
- 3.5 The current license should not be returned when applying for a renewal, though it will cease to be valid after the expiry date. Applications for renewal should be submitted at least three (3) months before expiry.
- 3.6 The Chairman of the Judges Committee in cooperation with the ISSF Headquarters will deal with all renewals. Renewed licenses will be returned to the National Federation.
- 3.7 A fee of Euro 15.00 will be charged for each renewal.

### **4 EXPIRATION OF A LICENSE**

- 4.1 When an ISSF Judge's license expires after four (4) years, license holders will be taken off the ISSF list if not renewed by application within two (2) years. In such a case any future license must be applied for in accordance with the acquisition of a license, including attendance at course(s). Licenses renewed late within the two (2) years will only be valid for four (4) years from the previous expiry date.
- 4.2 The license holder's National Federation, at any time, has the right to apply for cancellation of an ISSF Judge's license. The license holder may be taken off the list, in such a case the license should be returned to the ISSF.



4.3 A judge's license may be cancelled if a holder does not fulfil his duties as a judge or harms the interest or reputation of the ISSF. The holder will be taken off the ISSF list and the license must be returned to the ISSF. All ISSF Judges' licenses remain the property of the International Shooting Sport Federation.

#### 4.4 **Judges' Courses**

4.5 Only courses that have been approved and recognized by the ISSF will be considered as official training courses for judges. Applications for recognition must be submitted to the ISSF Headquarters using the form "Application for Judges Courses" (available from ISSF Headquarters) as soon as possible before the date of the intended course. The application must include:

4.5.1 Where the course will be held;

4.5.2 The dates of the course;

4.5.3 The name(s) of the shooting disciplines that will be covered;

4.5.4 The name(s) of the ISSF "A" license holder(s) proposed to conduct the course (and they must possess a valid "A" license for the discipline(s) concerned). The name of the course coordinator and, if different, of the person who is to conduct the instruction on the General Aspects of the Rules ;

4.5.5 which expenses will be met by the National Organizer;

4.5.6 in which language(s) the course will be conducted;

4.5.7 from which National Federation(s) the Participants will come;

4.6 The basis for ISSF Judges' courses is the ISSF Training Guidelines. A copy of this document will be issued by the ISSF to the course coordinator of every approved course. The objective is to ensure that applicants for ISSF "B" licenses have a proper understanding of the Rules, and their application, in respect of the disciplines for which they seek to be licensed; also to ensure applicants have a proper understanding of the Constitution, General Regulations, Terms of Reference, Eligibility and Anti-Doping Regulations, etc applicable to all disciplines. Separately, applicants for licenses must possess practical experience gained from officials' duties within their National Federation. Normally, applicants for ISSF Judges' courses should already possess the highest National license as a range official; where nations do not have a national license system the applicants must possess equivalent practical experience.

4.6.1 Every part of the course should be opened with the explanation of the purpose and the content of the course, followed by the duties and decision making processes required to make a good judge.

4.6.2 During the course the ISSF General Regulations and Constitution of the ISSF, etc... must be covered and a test conducted.





- 4.6.3 The “Rifle” discipline must also include 50m and 10m Pistol shooting.
- 4.6.4 If a separate course is held for 25m Pistol shooting, 10m and 50m Pistol shooting must also be included.
- 4.6.5 Shotgun, Running Target and Electronic Scoring Target disciplines are treated separately.
- 4.7 The name of the instructor(s) must be submitted to the ISSF and confirmed. The Organizer can propose instructors to the ISSF for approval, or can request that suitable instructors be provided. The instructors must be highly qualified, be holders of a valid ISSF “A” license and have regularly conducted and delivered previous courses. Instructors should have attended and passed the ISSF “A” Licence Instructors Workshop and where deemed appropriate acted as an assistant instructor prior to appointment themselves.
- 4.7.1 When there is only one (1) instructor, the different disciplines must be dealt with in succession. This must be done according to a training schedule so that the participants can become familiar with the content of a course and can make arrangements for participating in the different sections.
- 4.7.2 If there are instructors for the various disciplines the opening of the course, and lectures on the Constitution and the General Regulations, should be given to everyone together. The participants can then separate for the individual disciplines.
- 4.7.3 The organizer must pay the costs for travelling, accommodation, meals and local transportation for the instructor(s).
- 4.8 Courses should last a minimum of two (2) days and this should be extended if several disciplines are to be treated in succession.
- 4.9 The organizer is responsible for providing a training room with adequate facilities for efficient instruction, and for the comfort of those attending.
- 4.10 A maximum of 15 participants should be admitted to each discipline per instructor. To make the course cost effective it is recommended that at least 12 participants should attend.
- 4.10.1 The participants should possess a good background of practical experience as officials before attending a course. Participants with little experience must obtain practical experience under the guidance of an experienced judge in a series of national competitions before applying for an ISSF Judge’s license.
- 4.10.2 The organizer should publish details of the course as early as possible. The announcement should include all details about dates, times, accommodation, meals, local transportation, costs and any further important information.



- 4.10.3 Every participant must be given a registration form to be filled in with his name, address and date of birth. The participant must further indicate his experience and any special knowledge he has acquired during competitions in which he acted as an official, and the qualifications obtained in his National Federation.
- 4.10.4 Only participants entered by a National Federation will be accepted. Inexperienced people should not be allowed to participate.
- 4.11 Participants who complete the course satisfactorily, including knowledge of the General Aspects will be issued with an ISSF Diploma. ISSF certificates of attendance will not be issued, but organizers are encouraged to provide host Federation certificates of attendance for those not achieving the Diploma standard.
- 4.12 The ISSF Diploma does not guarantee the issue of an ISSF license; it only certifies the satisfactory completion of the official course.
- 4.13 At the end of the course the instructor must write and submit a short report, using the form "Report Official ISSF Judges Course" with a list of those attending and those completing the course to the standard required for an ISSF license (i.e. those having received a Diploma), stating for which disciplines the Diploma is valid. Where possible the report should indicate whether the individuals already possess sufficient practical experience, or whether further practical experience appears appropriate before an ISSF license is granted. The report must be sent as soon as possible to the ISSF Headquarters for the attention of the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 4.14 Official recognition of judges' courses will be decided by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 4.15 National Shooting Federations are encouraged to run courses for national judges' licenses, but these cannot be recognized as official ISSF courses.
- 4.16 National Federations not having suitably qualified ISSF license holders to conduct courses for National judges' licenses are also encouraged to request assistance from the ISSF Secretary General or the Chairman of the ISSF Judges Committee.

## **5 UPGRADING**

- 5.1 The basis for upgrading of a "B" judge's license to an "A" judge's license is the experience acquired as judge over a number of years:
- 5.1.1 A minimum period of four (4) years recent experience is required as an active "B" license holder; And



- 5.1.2 The applicant must have officiated in at least five (5) international competitions which have a minimum of five (5) participating nations. On at least two (2) occasions the applicant must have been a Jury Member, and exceptionally, on special request, the other three (3) occasions must have been as a Chief Range Officer, Chief Referee, RTS Chief or Chief of Equipment Control. An upgrading based only on the required period of time, but on inadequate further experience at championships, will not be granted; And
- 5.1.3 For Rifle, Pistol and Running Target disciplines “A” license upgrades, the applicant must be in possession of a valid ISSF EST license.
- 5.2 The Judges Committee of the ISSF will decide on the upgrading applications at its annual meeting. Accordingly, applications for upgrading should be made to the ISSF Headquarters no later than 31 December annually.
- 5.3 When an upgrading is approved, the ISSF Headquarters will issue a new ISSF license and this will be sent to the National Federation in the same way as for other license issues.
- 5.4 A fee of Euro 15.00 is charged for an upgrading.
- 5.5 Additional disciplines will only be added to an existing license (“A” or “B”) after the recent satisfactory completion of an official ISSF course for that discipline. Applications will be dealt with in the same way as applications for new licenses (as opposed to renewals) by the ISSF Judges Committee at its annual meeting. Those approved will receive new licenses. Where an “A” license is already held, the additional discipline will be added at that level.

## **6 SPECIAL ADMINISTRATIVE PROCESS FOR THE ISSUANCE OF JUDGES’ LICENSES**

- 6.1 In exceptional cases an ISSF Judge’s license can be issued or upgraded when it is necessary to ensure there are sufficient qualified personnel at events where world records may be established. For example when a change of venue is necessary, or when any change of a previously assigned judge is necessary.
- 6.2 The National Federation must submit an application.
- 6.3 The applications will be considered and decided by the ISSF Secretary General together with the Chairman of the ISSF Judges Committee.
- 6.4 Licenses issued in this way will be included in the list of license holders. At the next meeting of the ISSF Judges Committee the Chairman must inform the Committee of any licenses granted in this way.
- 6.5 Licenses issued in this way must only be given to well qualified individuals. The usual standards must be met; only the administrative process is changed.



## **7 ASSIGNMENT OF JUDGES**

- 7.1 The nomination and designation of the Jury Members is made according to the Constitution of the ISSF.
- 7.1.1 The Secretary General and the Chairman of the Judges Committee of the ISSF will nominate to the Executive Committee the required number of Jury Members and substitutes for World Championships, Olympic Games and for World Cups in accordance with the Guidelines for World Cups. The Executive Committee designates the Juries.
- 7.1.2 The Continental and Regional Confederations recognized by the ISSF should nominate and designate the Jury Members for their Championships and Games. Where Olympic quota places are distributed, these designations must be endorsed and ratified by the ISSF prior to the start of the event. Only with such ISSF authorization will jury appointments be granted official recognition and status.
- 7.1.3 The Organizing Committee, or the Organizing Federation, is responsible for the designation of Jury Members for other international championships and national championships held under the ISSF Rules.
- 7.2 All Jury Members must hold the applicable current ISSF Judge's license for all competitions where world records may be established. From 2018, for all newly appointed Rifle, Pistol and Running Target Jury Members in these competitions, an ISSF "EST" license is required.
- 7.3 At all other championships held under the ISSF Rules, the Jury Members should hold valid ISSF Judges' licenses.
- 7.4 In championships where world records may be established, Team Leaders, Officials and Athletes must not be members of a Jury. If possible one (1) Member, but not usually the Chairman, must be from the National Federation organizing the championships. These host nation judges must be approved by the ISSF.
- 7.5 In all other championships, team officials should not be members of a Jury.
- 7.6 It is desirable that senior officials participating in the organizing of major competitions should possess an appropriate ISSF license. Particular tasks and duties for which ISSF licenses should be held are: Chief Range Officer, RTS Chief, Chief Referee, Chief of Equipment Control.
- 7.7 Range Officers, Classification Officers, Referees and Equipment Control Officers should also be encouraged to undertake official training with a view to obtaining ISSF licenses.
- 7.8 Competition Officials designated by the Organizing Committee must not be members of any Juries at the same championships.



## **8 ELECTRONIC SCORING TARGET COURSES**

### **8.1 Background**

- 8.1.1 Special courses for Electronic Scoring Target (EST) Control licenses were approved by the Executive Committee in 1998. These courses provide education about the underlying principles involved, and the procedure for dealing with score-protests and with scoring problems that may be encountered.
- 8.1.2 These courses are designed for holders of ISSF Judges' licenses in the shooting disciplines of Rifle, Pistol and Running Target as the scoring and ranking rules for these disciplines must be known already as well as the ISSF Statutes, Rules and Regulations plus the relevant Technical Rules for the shooting disciplines concerned.
- 8.1.3 Judges' EST Control licenses are of one (1) category – depending upon the category (“A” or “B”) of the shooting discipline license held.
- 8.1.4 A course fee fixed by the Executive Committee is payable by each student registering for an Official ISSF course for the first time. This covers the preparation of detailed notes issued to students, and the cost of issuing a handbook, plus future updating as EST equipment is improved, and the license when issued.
- 8.1.5 Students may attend courses on more than one (1) occasion; to update their knowledge and to improve their result to gain an EST license, if they do not already have one; no further fee is payable.
- 8.2 As for all official ISSF courses, official recognition of judges' courses for Electronic Scoring Target Control will be decided by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
  - 8.2.1 Instructors for these courses are chosen from those having achieved a high standard on a previous course and having considerable practical experience.
  - 8.2.2 Assistant Instructors, with similar qualifications, also may be designated depending upon the number of students attending.
  - 8.2.3 An ISSF Test Paper is provided, together with all supporting test material to conduct a Final Test.
  - 8.2.4 The completed Test Papers are returned to the ISSF for formal marking to ensure a uniform standard is set as the basis for the recommendations for EST Licenses.
  - 8.2.5 Students are given an indication of their result after the official marking. On the recommended course program, the answers are discussed with the class, so that students gain a good idea of where they may have been wrong.
- 8.3 Electronic Scoring Target Control licenses (Category 6)



- 8.3.1 The results are provided to the ISSF Judges Committee annually and the issue of licenses is made after a decision by that committee. No specific application is required, and no separate fee is payable.

## **9 APPLICATION FORMS FOR LICENSES**

- 9.1 To simplify the administration of license issue, the following forms should now be used when applying for a new “B” license, upgrading, or renewal.
- 9.2 Each application must be accompanied by one (1) recent photograph 3 cm x 2 cm of the applicant or a digital photograph with a resolution of 300 dpi must be sent by the federation concerned. The photograph should have a neutral background.



# Application for Judge's "B" License

The Federation of		endorses the application of:
	Name of national federation	

Family Name(s)			Given Name(s)		
Date of Birth:	<input type="text"/>	<input type="text"/>	<input type="text"/>	Gender:	<input type="radio"/> Woman
	Day	Month	Year		<input type="radio"/> Men

To be licensed as an ISSF "B" Judge in the following disciplines:					
Please specify if you already hold an ISSF License in any discipline.					
The number is:					
Rifle	Pistol	Shotgun	Running Target	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Applicant has attended official ISSF Judges' Course(s) as follows:			
Discipline	Course Dates	Location	Instructor

This is to certify that the information given is correct, that the applicant has experience as a national judge, and that the photographs are of the applicant.

Signed for the Federation:		Please enclose one recent photo by 3 x 2 cm  or send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:		



**(Page two of the application for a Judges “B” License)**

<b>Disability</b>	
I do not have any physical impairment that would prevent me from performing all duties required as a judge for the disciplines for which the license is required.	
<b>Criminal Record</b>	
Do you have a criminal record relating to harassment and abuse, illegal drugs or substances and/or any law designed to protect minors?	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>

<b>Language Capability</b>						
<b>Provide an assessment of your language capability in the ISSF languages:</b>						
Language	Speak			Understand		
	Fluent	Well	Basic	Fluent	Well	Basic
English						
Arabic						
French						
German						
Russian						
Spanish						

<b>Applicant’s Declaration</b>			
<p><b>I affirm that all information contained in my application is true and correct.</b></p> <p><b>I acknowledge to be bound by the ISSF Official Statutes, Rules and Regulations (including the ISSF Code of Ethics) in the respective applicable version as published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and I confirm that I have read and understood the ISSF Data Protection Regulation as also published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a>.”</b></p>			
Date:		Signature of Applicant:	

Fee enclosed: Euro 20.00 <input type="checkbox"/>	
Photograph enclosed <input type="checkbox"/>	Digital Photo sent to ISSF Headquarters <input type="checkbox"/>

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<b>International Shooting Sport Federation Official Use:</b>			
Date Acknowledged and Checked			
Recommended		Not recommended	
Class license		Postponed until	
By			Date
	For the Judges Committee		





**(Page three of the application for a Judges "B" License)**

Rifle	Pistol	Shotgun	Running Target	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of issue		Invoice Number		Dispatched (mailed, given by hand)	
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# Application for Judge's "A" License

The Federation of		endorses the application of:
	Name of national federation	

Family Name(s)				Given Name(s)				
Date of Birth:						Gender:		Woman
	Day	Month	Year					Men

### To be licensed as an ISSF "A" Judge in the following disciplines:

Current "B" License Number:						
Rifle	Pistol	Shotgun	Running Target	Paper Target Control	EST (Only if passed official course)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

The Applicant has been an official ISSF Judge on the following **FIVE** occasions:

	Jury Duties (Rifle etc.)	Event (Competition)	Dates	Location (City/Country)	No of nations Participating
1					
2					
3					
4					
5					

This is to certify that the information given is correct, that the applicant is conversant with the current ISSF Rules, and the two photographs are of the applicant.

Signed for the Federation:		Please enclose one recent photo by 3 x 2 cm  or send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:		



**(Page two of the application for a Judges “A” License)**

<b>Disability</b>	
I do not have any physical impairment that would prevent me from performing all duties required as a judge for the disciplines for which the license is required.	
<b>Criminal Record</b>	
Do you have a criminal record relating to harassment and abuse, illegal drugs or substances and/or any law designed to protect minors?	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>

<b>Language Capability</b>						
<b>Provide an assessment of your language capability in the ISSF languages:</b>						
Language	Speak			Understand		
	Fluent	Well	Basic	Fluent	Well	Basic
English						
Arabic						
French						
German						
Russian						
Spanish						

<b>Applicant’s Declaration</b>			
<p><b>I affirm that all information contained in my application is true and correct.</b></p> <p><b>I acknowledge to be bound by the ISSF Official Statutes, Rules and Regulations (including the ISSF Code of Ethics) in the respective applicable version as published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and I confirm that I have read and understood the ISSF Data Protection Regulation as also published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a>.”</b></p>			
Date:		Signature of Applicant:	

Fee enclosed: Euro 20.00 <input type="checkbox"/>	
Photograph enclosed <input type="checkbox"/>	Digital Photo sent to ISSF Headquarters <input type="checkbox"/>

<b>International Shooting Sport Federation Official Use:</b>			
Date Acknowledged and Checked			
Recommended		Not recommended	
Class license		Postponed until	
By	Date		
	For the Judges Committee		

Application for Judge’s “A” License 2018/V1.2



**(Page three of the application for a Judges "A" License)**

Rifle	Pistol	Shotgun	Running Target	Paper Target Control	EST (Only if passed official course)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of issue		Invoice Number		Dispatched (mailed, given by hand)	



# Application for Judge's License Renewal

The Federation of		endorses the application of:
	Name of national federation	

Family Name(s)		Given Name(s)	
Date of Birth:		Gender:	Woman
	Day      Month      Year		Men

<b>to have the license renewed:</b>					
<b>License Number:</b>		<b>Class:</b>	<b>A</b>	<b>B</b>	
<b>Disciplines:</b>					
Rifle	Pistol	Shotgun	Running Target	Paper Target Control	Electronic Target Control
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>The ISSF Member Federation confirms that the applicant has obtained experiences as a Jury Member in international, regional or national level competitions during the last four year period.</p> <p>The applicant has good knowledge of the current ISSF Rules and Regulations.</p> <p>This is to certify that the information given is correct and the photograph(s) are of the applicant.</p>					
Signed for the Federation:				Please enclose one recent photo by 3 x 2 cm  <b>or</b> send a digital photo (300dpi) to the ISSF Headquarters	
Name typed or printed:					

Fee enclosed: Euro 15.00 <input type="checkbox"/>	
Two Photographs enclosed <input type="checkbox"/>	Digital Photo sent to ISSF Headquarters <input type="checkbox"/>



# Article 3.12.3.10, Annex “S”: Guidelines for Shotgun Referees Licenses

## Chapters

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### SPECIAL NOTE:

In the context of this Annex, the word “Referee” refers to an accredited ISSF Shotgun Referee’s license holder.



## **1 GENERAL**

- 1.1 For the achievement of its purposes the International Shooting Sport Federation licenses Shotgun Referees to act at ISSF supervised shooting competitions and to ensure the fair and equal treatment of all competitors (ISSF General Regulations). Referees must be experienced and fully conversant with the current versions of the ISSF Shotgun Rules for the respective events.
- 1.2 The ISSF issues Shotgun Referees' licenses as confirmation of qualification.
- 1.3 The ISSF Shotgun Referee's license is of one (1) category and can be issued in the events Trap (T), Double Trap (DT) and Skeet (S), but only following successful completion of an official ISSF Shotgun Referees' Course for all three events.
- 1.4 The ISSF Headquarters and the Chairman of the Judges Committee maintain a list of all the Shotgun Referee's license holders, in consultation with the Chairman of the Shotgun Committee. Every year the names of the new license holders will be published in the ISSF News.

## **2 ACQUISITION OF A SHOTGUN REFEREE'S LICENSE**

- 2.1 The applicant must have the necessary capability and experience as a Referee.
- 2.2 ISSF Shotgun Referees' licenses are not granted to active athletes who still participate in competitions where world records may be established. If the holder of a Shotgun Referee's license wishes to participate as an athlete, he must return the license to the ISSF Headquarters for cancellation.
- 2.3 For the acquisition of an ISSF Shotgun Referee's license, preparatory instruction and training is necessary. The applicants should possess a national Shotgun Referee's license of the highest level issued by their National Federation, or have equivalent experience as a national Shotgun Referee.
- 2.4 For the acquisition or renewal of an ISSF Shotgun Referee's license, the applicant must have passed an eyesight test and eye examination.
- 2.5 An applicant's National Federation must sign the completed official ISSF Shotgun Referees' application form to confirm the contents and support the application. The National Federation must then send it to the ISSF Headquarters with the original eyesight test form. See forms at the end of these Guidelines.



- 2.6 Applications should be submitted as soon as possible, but no later than 31 December each year for licenses to be issued in the following year. In order that applicants are not disadvantaged by any time considerations, once applications are received by ISSF Headquarters, the Chairman of the Judges' Committee will endeavour to authorize the issue of licences as soon as possible. This does not negate the requirement for the Judges' Committee to approve and confirm the granting of these licences at their annual meeting in January.
- 2.7 The ISSF Judges Committee will evaluate and approve appropriate applications, if necessary with help from the ISSF Medical Committee during its annual meeting which will usually be held towards the end of January each year (see ISSF Constitution). Any queries will be referred to the Shotgun Committee.
- 2.8 After approval, the ISSF Headquarters will issue the Shotgun Referees' licenses. To be valid they must be signed by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 2.9 These licenses are sent to the National Federations for delivery to the license holders.
- 2.10 A fee of Euro 20.00 must be paid for a new license.

### **3 VALIDITY AND EXTENSION OF THE LICENSE**

- 3.1 All ISSF Shotgun Referees' licenses are issued for a period of four (4) years.
- 3.2 After expiration of this period, the license may be renewed.
- 3.3 The National Federation must submit all requests for renewal to the ISSF Headquarters accompanied by a completed Renewal Form (see form at end of Guidelines).
- 3.4 The current license should not be returned when applying for a renewal, though it will cease to be valid after the expiry date. Applications for renewal should be submitted at least three months before expiry.
- 3.5 The Chairman of the Judges Committee in co-operation with the ISSF Headquarters and the Chairman of the Shotgun Committee and in some cases also with a member of the Medical Committee will deal with all renewals. Renewed licenses will be returned to the National Federation.
- 3.6 A fee of Euro 15.00 will be charged for each renewal.





## 4 EXPIRATION OF A LICENSE

- 4.1 When an ISSF Shotgun Referee's license expires after four (4) years, license holders will be taken off the ISSF list if not renewed by application within two (2) years. In such a case any future license must be applied for in accordance with the Acquisition of a license, including attendance at course(s).
- 4.2 The license holder's National Federation, at any time, has the right to apply for cancellation of an ISSF Shotgun Referee's license. The license holder may be taken off the list, in such a case the license must be returned to the ISSF.
- 4.3 A Shotgun Referee's license may be cancelled if the eyesight does not meet the standard any longer or if a holder does not fulfil his duties as a Referee or harms the interest or reputation of the ISSF. The holder will be taken off the ISSF list and the license must be returned to the ISSF. All ISSF Shotgun Referees' licenses remain the property of the International Shooting Sport Federation.

## 5 SHOTGUN REFEREES' COURSES

- 5.1 Only courses that have been approved and recognized by the ISSF will be considered as official training courses for Shotgun Referees. Applications for recognition must be submitted to the ISSF Headquarters using the form "Application for ISSF Shotgun Referees' Course" (available from ISSF Headquarters) as soon as possible before the date of the intended course. The application must include:
- 5.1.1 Where the course will be held;
- 5.1.2 The dates of the course;
- 5.1.3 The shooting events that will be covered;
- 5.1.4 The name(s) of the ISSF "A" Judge's license holder(s) proposed to conduct the course (and they must possess a valid "A" license for the event(s) concerned) ;
- 5.1.5 The expenses that will be met by the National Organizer;
- 5.1.6 In which language(s) the course will be conducted;
- 5.1.7 From which National Federation(s) the participants will come;
- 5.2 The basis for ISSF Shotgun Referees' courses is the **ISSF Shotgun Referees' Training Guidelines** (as prepared and maintained by the Shotgun Committee). The objective is to ensure that applicants for ISSF Shotgun Referees' licenses have a proper understanding of the Rules, and their application, in respect of the events for which they seek to be licensed as Shotgun Referees. Normally, applicants for ISSF Shotgun Referees' courses should already possess the highest National license as a Shotgun official; where nations do not have a national license system the applicants should possess equivalent practical experience.



- 5.2.1 Every part of the course should commence with an explanation of the purpose and the content of the course, followed by the duties of a Shotgun Referee.
- 5.3 The name of the instructor must be submitted to the ISSF and confirmed. The Organizer can propose instructors to the ISSF for approval, or can request that suitable instructors be provided. The instructors must be highly qualified, and be holders of a valid ISSF “A” Judge’s license. From January 2017, new instructors who have not already delivered an ISSF Shotgun Referee’s Course, are to have attended and passed an ISSF “A” license Instructors Workshop. It is highly recommended that new course instructors act as assistant instructors, for at least one course, prior to being appointed themselves.
  - 5.3.1 When there is only one (1) instructor, the different events must be dealt with in succession. This must be done according to a training schedule so that the participants can become familiar with the content of a course and can make arrangements for participating in the different sections.
  - 5.3.2 If there are instructors for the various events, the opening of the course, should be given to everyone together. The participants can then separate for the individual events.
  - 5.3.3 The Organizer must pay the costs for travelling, accommodation, meals and local transportation for the instructor(s).
- 5.4 Courses should last a minimum of one (1) day and this should be extended if several events are to be treated in succession.
- 5.5 The Organizer is responsible for providing a training room with adequate facilities for efficient instruction, and for the comfort of those attending.
- 5.6 A maximum of 15 participants should be admitted to each event per instructor. To make the course cost effective it is recommended that at least eight (8) participants should attend.
  - 5.6.1 The participants should possess a good background of practical experience as a Shotgun official before attending a course. Participants with little experience must obtain practical experience under the guidance of an experienced Referee in a series of national competitions before applying for an ISSF Shotgun Referee’s license.
  - 5.6.2 The Organizer should publish details of the course as early as possible. The announcement should include all details about dates, times, accommodation, meals, local transportation, costs and any other important information.
  - 5.6.3 Every participant must be given a registration form to be filled in with his name, address and date of birth. The participant must indicate his experience and any special knowledge he has acquired during competitions in which he acted as an official, and the qualifications obtained in his National Federation.



- 5.6.4 Only participants entered by a National Federation will be accepted. Inexperienced people should not be allowed to participate.
- 5.7 Participants who complete the course satisfactorily will be issued with an ISSF Diploma. ISSF certificates of attendance will not be issued, but Organizers are encouraged to provide host Federation certificates of attendance for those not achieving the Diploma standard.
- 5.8 The ISSF Diploma does not guarantee the issue of an ISSF Shotgun Referee's license; it only certifies the satisfactory completion of the official course.
- 5.9 At the end of the course the instructor must write and submit a report, using the form "Report Official ISSF Shotgun Referees' Course" with a list of those attending and those completing the course to the standard required for an ISSF Shotgun Referee's license (i.e. those having received a Diploma), stating for which events the Diploma is valid. Where possible the report should indicate whether the individuals already possess sufficient practical experience, or whether further practical experience appears appropriate before an ISSF Shotgun Referee's license is granted. The report must be sent as soon as possible to the ISSF Headquarters for the attention of the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 5.10 Official recognition of Shotgun Referees' courses will be decided by the ISSF Secretary General and the Chairman of the ISSF Judges Committee.
- 5.11 National Federations not having available suitably qualified ISSF "A" license holders to conduct official ISSF Courses under the terms above are encouraged to request assistance from the ISSF Secretary General or the Chairman of the ISSF Judges Committee.
- 5.12 National Shooting Federations are encouraged to run courses for national Shotgun Referees' licenses, but these cannot be recognized as official ISSF courses.

## **6 EYESIGHT CERTIFICATES FOR SHOTGUN REFEREES**

- 6.1 To ensure that Shotgun Referees are able to carry out their duties in a fair and impartial manner, they must have good eyesight. Accordingly, all Shotgun Referees must have passed an eye and vision examination made by an ophthalmologist or other appropriate medical practitioner.
- 6.2 The form shown at the end of these Guidelines must be submitted with the application for a license. The certificate must not be older than three (3) months when the license application or license renewal application is made.



6.3 All Shotgun Referees must be in possession of an eyesight certificate, which is not more than two (2) years old, when undertaking the duties of a Shotgun Referee at any ISSF competition. Such certificates must be checked by the Chief of Referees before any competition commences.

#### 6.4 **Eyesight Standards**

6.4.1 Visual acuity must be 0.7 (equal to 6/9 and 20/30) or better in each eye with or without correction.

6.4.2 The night vision must not be impaired.

6.4.3 The color vision must be normal.

6.4.4 There must be no diplopia (double vision).

6.4.5 The binocular visual field must be normal.

6.4.6 Diabetes or any pathological eye conditions that may cause a substantial deterioration in visual acuity or visual field within four (4) years must be notified to the ISSF in order to give the ISSF the possibility to require further investigations or to decide a shorter period of license validity.

6.5 In case of any impairment to the vision of any Shotgun Referee, the Referee must not be allowed to undertake duties until his eyesight is again certified to be at least the minimum standard.

### 7 **SPECIAL ADMINISTRATIVE PROCESS FOR THE ISSUANCE OF SHOTGUN REFEREES' LICENSES**

7.1 In exceptional cases an ISSF Shotgun Referee's license can be issued when it is necessary to ensure there are sufficient qualified personnel at events where world records may be established. For example when a change of venue is necessary, or when any change of a previously assigned Referee is necessary.

7.2 The National Federation must submit an application.

7.3 The applications will be considered and decided by the ISSF Secretary General together with the Chairman of the ISSF Judges Committee.

7.4 Licenses issued in this way will be included in the list of license holders. At the next meeting of the ISSF Judges Committee the Chairman must inform the Committee of any licenses granted in this way.

7.5 Licenses issued in this way must only be given to well qualified individuals. The usual standards must be met; only the administrative process is changed.



## **8 APPLICATION FORMS FOR SHOTGUN REFEREES' LICENSES AND EYESIGHT**

- 8.1 To simplify the administration of license issue, the attached forms must be used when applying for a Shotgun Referee's license.
- 8.2 Each application must be accompanied by one (1) recent photograph 3 cm x 2 cm of the applicant or a digital photograph with a resolution of 300 dpi to the ISSF Headquarters. The photograph should have a neutral background.



# Application for Shotgun Referee's License

The Federation of		endorses the application of:
	Name of national federation	

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Family Name(s)	Given Name(s)
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Date Of Birth:			Gender:	Woman,
Day	Month	Year		Men

Please specify if you already hold an ISSF Judge's or Referee's License in any discipline. The number is:	
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**To be licensed as an ISSF Shotgun Referee in the Trap, Double Trap and Skeet events**

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The Applicant has attended official ISSF Shotgun Referees' Course(s) as follows:

Events	Course Dates	Location	Instructor

This is to certify that the information given is correct, that the applicant has experience as a national Referee, and that the photographs are of the applicant.

Signed for the Federation:		Please enclose one recent photo by 3 x 2 cm  <b>or</b>  send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:		



**(Page two of the application for a Shotgun Referee’s License)**

<b>Disability</b>	
I do not have any physical impairment that would prevent me from performing all duties required as a judge for the disciplines for which the license is required.	
<b>Criminal Record</b>	
Do you have a criminal record relating to harassment and abuse, illegal drugs or substances and/or any law designed to protect minors?	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>

<b>Language Capability</b>						
<b>Provide an assessment of your language capability in the ISSF languages:</b>						
Language	Speak			Understand		
	Fluent	Well	Basic	Fluent	Well	Basic
English						
Arabic						
French						
German						
Russian						
Spanish						

<b>Applicant’s Declaration</b>			
<b>I affirm that all information contained in my application is true and correct.</b>			
<b>I acknowledge to be bound by the ISSF Official Statutes, Rules and Regulations (including the ISSF Code of Ethics) in the respective applicable version as published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a> and I confirm that I have read and understood the ISSF Data Protection Regulation as also published in the „Rules“ section on <a href="http://www.issf-sports.org">www.issf-sports.org</a>.</b>			
Date:		Signature of Applicant:	
<b>I consent to the ISSF’s use of my health data as provided in the Eyesight Test Form and Certificate. I am aware that I have the right to withdraw my consent, but that such withdrawal does not affect the lawfulness of any processing that was based on my consent before the withdrawal. I am aware that a withdrawal of my consent could prevent my continued engagement as ISSF Shotgun Referee.</b>			
Date:		Signature of Applicant:	

Fee enclosed: Euro 20.00 <input type="checkbox"/>	
Photograph enclosed <input type="checkbox"/>	Digital Photo sent to ISSF Headquarters <input type="checkbox"/>



(Page three of the application for a Shotgun Referee's License)

<b>International Shooting Sport Federation Official Use:</b>					
Date Acknowledged and Checked					
Recommended				Not recommended	
Class license				Postponed until	
By				Date	
	For the Judges Committee				
Trap		Double Trap		Skeet	
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
Date of issue		Invoice Number		Dispatched (mailed, given by hand)	







# Application for Shotgun Referee's License Renewal

The Federation of		endorses the application of:
	Name of national federation	

Family Name(s)				Given Name(s)				
Date of Birth:						Gender:		Women
	Day	Month	Year					Men

## to have the license renewed:

### License Number:

The ISSF Member Federation confirms that the applicant has obtained experiences as a Shotgun Referee in international, regional or national level competitions during the last four year period.

The applicant has good knowledge of the current ISSF Rules and Regulations.

This is to certify that the information given is correct and the photograph(s) are of the applicant.

Signed for the Federation:		Please enclose one recent photo by 3 x 2 cm  <b>or</b> send a digital photo (300dpi) to the ISSF Headquarters
Name typed or printed:		

Fee enclosed: Euro 15.00

Photograph enclosed <input type="checkbox"/>	Digital Photo sent to ISSF Headquarters <input type="checkbox"/>
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# Eyesight Test Form and Certificate

Applicant:s				
Family Name(s)		Given Name(s)		
Date of Birth:				
	Day	Month	Year	
<b>Certifying medical practitioner / ophthalmologist:</b>				
Name, qualifications and medical specialty (for example: Dr. AB Cook, MD, General Practitioner:)				
Name		Address		Email
Phone		Fax		Mobilephone
1.	Is the visual acuity 0.7 (6/9 or 20/30) or better on each eye? Yes, without correction <input type="checkbox"/> Yes, but only with correction <input type="checkbox"/> Corrections:    Left: .....    Right: .....			No <input type="checkbox"/>
2.	Is there any evidence or history of impaired night vision?			Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Is there any defect in colour vision? If yes, what kind of defect:			Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Is there any sign of diplopia?			Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Are there any defects in the binocular visual field? If yes, attach vision field maps!			Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Is there any evidence of other ophthalmic pathological conditions or diabetes? If yes, what condition(s):			Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Medical practitioner's / ophthalmologist's declaration:</b>				
I, certify that I have examined the above named person, confirmed his/her identity and that I have correctly answered the questions above.				
Date of examination:		Name:		Signature and Stamp:
<b>National Federation's declaration:</b>				
We confirm that the applicant is fully supported by our federation to act as an international Shotgun Referee.				
Date of examination:		Name:		Signature and Stamp:
<b>For ISSF officia use only:</b>				
Investigation <input type="checkbox"/>		Rejected <input type="checkbox"/>		Approved <input type="checkbox"/>



## **Article 3.12.3.11, Annex “A”: Guidelines for Public Affairs Activities**

### **1 PUBLIC RELATIONS WITH SHOOTING SPORT EQUIPMENT SUPPLIERS**

The ISSF relies on the cooperation, collaboration and support from all firms involved in the production and distribution of items of equipments used in the shooting sport. Free facilities for firearms and equipment manufactures to service their products must be made available.

Firms may rent space for displays at venues where ISSF supervised events and meetings are held.

Proposals for promotional and advertisement programs that involve ISSF participation or endorsement can be submitted by firms. Each program requires a specific agreement.

The ISSF may grant a license to use the official emblem of the ISSF. This will permit greater promotion of the shooting sport.

Advertisers' requests, specifying detailed proposals and terms, must be submitted to the ISSF Secretary General, who will present them for consideration by the ISSF Executive Committee.

All income must be deposited in the ISSF accounts.



## **2 PUBLIC RELATIONS WITH MEDIA**

The ISSF intends to have the best possible public relations with the press, radio and TV services in order to achieve extensive media coverage of ISSF Championships and events. To support successful media relations, Organizing Committees must coordinate with the ISSF Communication Manager and provide:

- a press room at the shooting ranges with all modern telecommunication systems, free internet service, telephone, duplication facilities and other appropriate resources;
- a responsible person to be in charge of the media;
- areas where interviews and press conferences can be held with officials, athletes and coaches;
- procedures to permit media access to the shooting ranges during the competition for filming and reporting;
- procedures to give media personnel reasonable access to athletes and team leaders.

## **3 PUBLIC RELATIONS WITH THE COMMUNITY**

The ISSF desires to establish good relations with members of the public in all communities where ISSF Championships, events and meetings are conducted.

In all ISSF Championships, events and meetings, the laws, rules and ecological regulations of the community must be respected.

The shooting sport, in the tradition of the Olympic Spirit, must work to create goodwill among all persons.

Further details are available in the “Guidelines for Organizing ISSF Championships” and “Guidelines for the Organization of the Media Work”.



## **Article 3.12.3.12, Annex “B”: Guidelines for Media Coverage, Broadcasting and Advertising**

- 1 All details about commercial rights including Media Coverage, Broadcasting and Advertising of all ISSF Championships and other ISSF official events (General Assemblies, Congresses etc.) are the property of the International Shooting Sport Federations and further specified in the “ISSF Eligibility, ISSF Commercial Rights and ISSF Sponsorship/Advertising Rules” within this Rule Book.
  
- 2 Details about Media Coverage and Broadcasting can be found in the “Guidelines for the Organization of Media Work” available at ISSF Headquarters.



## **Article 3.12.3.13, Annex “AC”: Athletes Committee**

### **1 AIMS AND OBJECTIVES OF THE ATHLETES COMMITTEE**

- 1.1 To gather information and opinions from athletes on their needs and problems with regard to the Olympic Games and ISSF Championships.
- 1.2 To voice opinions and make recommendations on these topics and forward them to the relevant bodies of the ISSF.
- 1.3 To establish contact and coordinate activities with the Athletes Committees of other international federations.
- 1.4 To participate in working groups, to ensure the best possible conditions for the training, accommodation and living conditions for the athletes as well as for the conduct of the competitions at the major international championships.
- 1.5 To support the fight against drugs and doping.
- 1.6 To establish a direct link with the athletes within the ISSF.

### **2 STRUCTURE**

- 2.1 The ISSF Athletes Committee must be composed of seven (7) members, four (4) of them elected by the athletes participating in the ISSF World Championships which are held every four (4) years and three (3) members appointed by the ISSF Executive Committee.
  - 2.1.1 In addition to the four (4) elected athletes, three (3) additional athletes will be appointed by the ISSF Executive Committee as equal members of the committee in order to guarantee a balance between continents, genders and disciplines.
- 2.2 The following elections will be held during the World Championships.
  - 2.2.1 The appointment of three (3) additional members by the ISSF Executive Committee will follow in a meeting after the athletes have elected the four (4) committee members.
- 2.3 To qualify as a candidate, an athlete must never have been found guilty of a doping offence and must have participated in either the last Olympic Games or in the previous or present World Championships.



- 2.4 The Chairman of the ISSF Athletes Committee will be elected by the ISSF Executive Committee in its meeting following the election of the committee members.
- 2.5 The term of office is four (4) years, and all members may be re-elected. A member can serve on the committee for no longer than four (4) years after his/her retirement from international competition.
- 2.6 The Chairman will become a member of the Executive Committee and will participate in all meetings of the Executive Committee as a representative of the athletes with full voice and vote.
- 2.7 The ISSF Athletes Committee may hold one (1) or two (2) meetings per year.

### **3 ELECTION PROCEDURE**

- 3.1 The ISSF Member Federations may present a candidate for the ISSF Athletes Committee according to the Guidelines to the Constitution, but not earlier than two (2) months before and not later than 15 days before the day of the opening ceremony of the World Championships.
- 3.2 The ISSF Headquarters will establish a list of all nominated candidates including a brief biography. This list will be published on the ISSF website.
- 3.3 With the accreditation of all participating athletes in the World Championships, each athlete entered in the men or women categories will be issued a voting paper showing all candidates and the information on the voting procedure.
- 3.4 Each athlete may only vote for a maximum of four (4) candidates from the voting ballot.
- 3.5 The four (4) athletes, who have received the highest number of votes, will be considered elected as members of the ISSF Athletes Committee.

### **4 APPOINTMENT OF THREE ADDITIONAL MEMBERS**

- 4.1 The ISSF Executive Committee will appoint three (3) additional members to the Athletes Committee at its next meeting following the election of athletes.
- 4.2 The appointment will be conducted by a selection using the list of all candidates for the election.
- 4.3 In the same meeting, the Executive Committee shall elect the Chairman of the Athletes Committee.





## **5 FINANCIAL SITUATION OF THE COMMITTEE**

- 5.1 In general, the ISSF Member Federation that nominated the elected member has the responsibility of supporting the athlete's participation in committee meetings according to the Guidelines to the Constitution.
- 5.2 The ISSF Executive Committee will decide on any financial support for the purpose of the meeting and will fix the amount of the daily allowance for each athlete participating in the meeting.

## **6 METHOD OF COMMUNICATION**

- 6.1 There will be an official website for the ISSF Athletes Committee within the framework of the ISSF website. The internet can be one of the communication tools.
- 6.2 Announcements will be made in the ISSF NEWS magazine.

## **7 REMARKS**

- 7.1 Athletes elected or appointed to the Athletes Committee must be aware of their responsibilities as representatives of the athletes.
- 7.2 They must make every effort to attend all meetings.
- 7.3 They should be motivated to contribute to the shooting sport and the Olympic Movement.
- 7.4 They should also be responsible for the education of young athletes.
- 7.5 They should be educated in respect of positions as representatives, or officials, in both international and national federations during the duration of their appointment as members of the Athletes Committee.