

How to register
WORLD FIREFIGHTERS GAMES 2024
AALBORG, DENMARK
September 7- 14



**WORLD
FIREFIGHTERS
GAMES 2024**
AALBORG  DENMARK

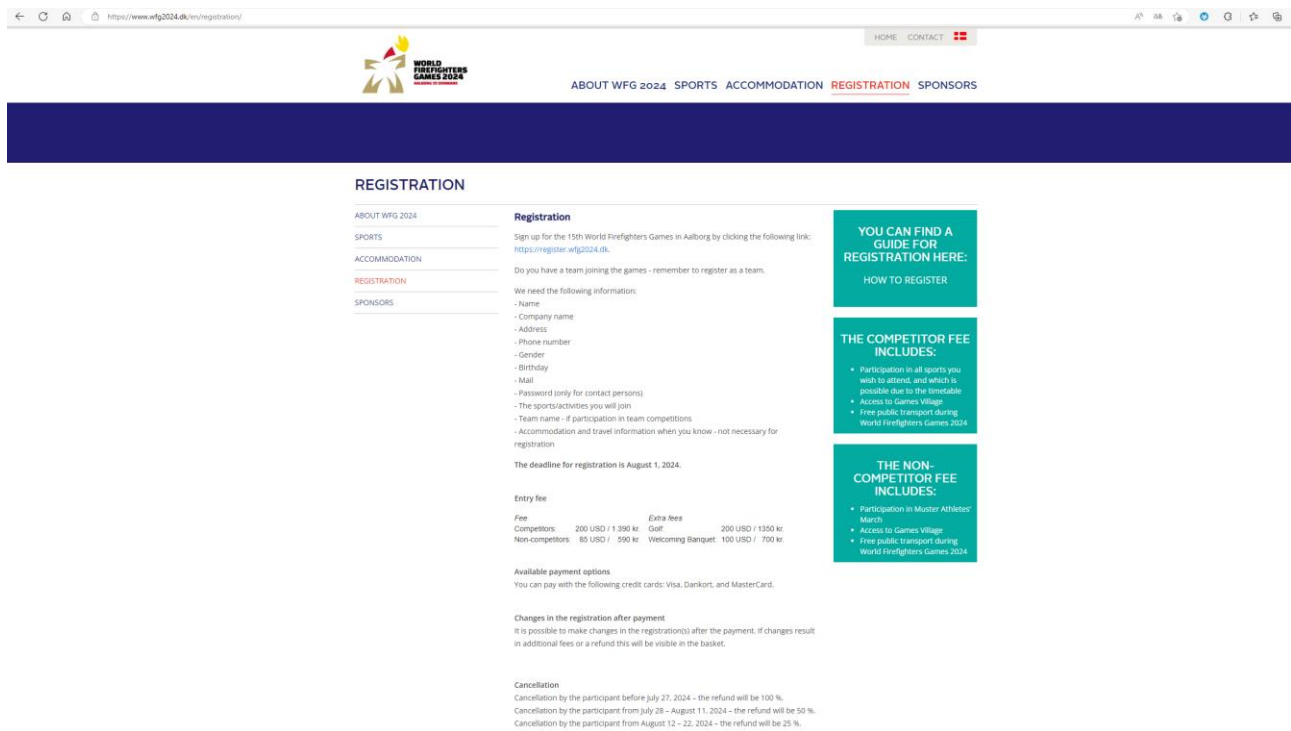
Index

1. How to register to the World Firefighters Games 2024 in Aalborg.....	3
1.1. Registration	3
1.2. Sports and events	4
1.3. Entry fee	4
2. Administrator.....	5
3. Log in.....	6
3.1. Forgot your password.....	6
4. Overview of your registration.....	7
4.1. The total payment	7
5. Travel information	8
6. Additional administrator	9
7. Register participants.....	10
7.1. Add participant	10
7.2. Add activity with only one participant or side event	11
7.3. Edit registration	13
7.3.1. Edit competitor information or participation.....	13
7.3.2. Delete competitor	13
8. Registration of teams	14
8.1. Create team	14
9. Request order overview	17
10. Payment.....	18
10.1. Changes in the registration after payment	20
11. Support	21

1. How to register to the World Firefighters Games 2024 in Aalborg

1.1. Registration

When you know which activities you and you colleagues want to participate in, you need to register for the World Firefighters Games 2024 in Aalborg through the registration link on the website www.wfg2024.dk or you can register directly using the link: <https://register.wfg2024.dk>.



The screenshot shows the registration page on the website www.wfg2024.dk. The page has a dark blue header with the logo and navigation links: ABOUT WFG 2024, SPORTS, ACCOMMODATION, REGISTRATION (highlighted), and SPONSORS. The main content area is titled "REGISTRATION" and contains the following information:

- Registration**: Sign up for the 15th World Firefighters Games in Aalborg by clicking the following link: <https://register.wfg2024.dk>.
- Do you have a team joining the games - remember to register as a team.
- We need the following information:
 - Name
 - Company name
 - Address
 - Phone number
 - Gender
 - Birthday
 - Email
 - Password (only for contact persons)
 - The sports/activities you will join
 - Team name - if participation in team competitions
 - Accommodation and travel information when you know - not necessary for registration
- The deadline for registration is August 1, 2024.
- Entry fee**

Fee	Extra fees
Competitors 200 USD / 1390 kr.	Golf 200 USD / 1300 kr.
Non-competitors 80 USD / 590 kr.	Welcoming Banquet 100 USD / 700 kr.
- Available payment options: You can pay with the following credit cards: Visa, Dankort, and MasterCard.
- Changes in the registration after payment: It is possible to make changes in the registration(s) after the payment, if changes result in additional fees or a refund this will be visible in the basket.
- Cancellation:
 - Cancellation by the participant before July 27, 2024 - the refund will be 100 %.
 - Cancellation by the participant from July 28 - August 11, 2024 - the refund will be 50 %.
 - Cancellation by the participant from August 12 - 22, 2024 - the refund will be 25 %.

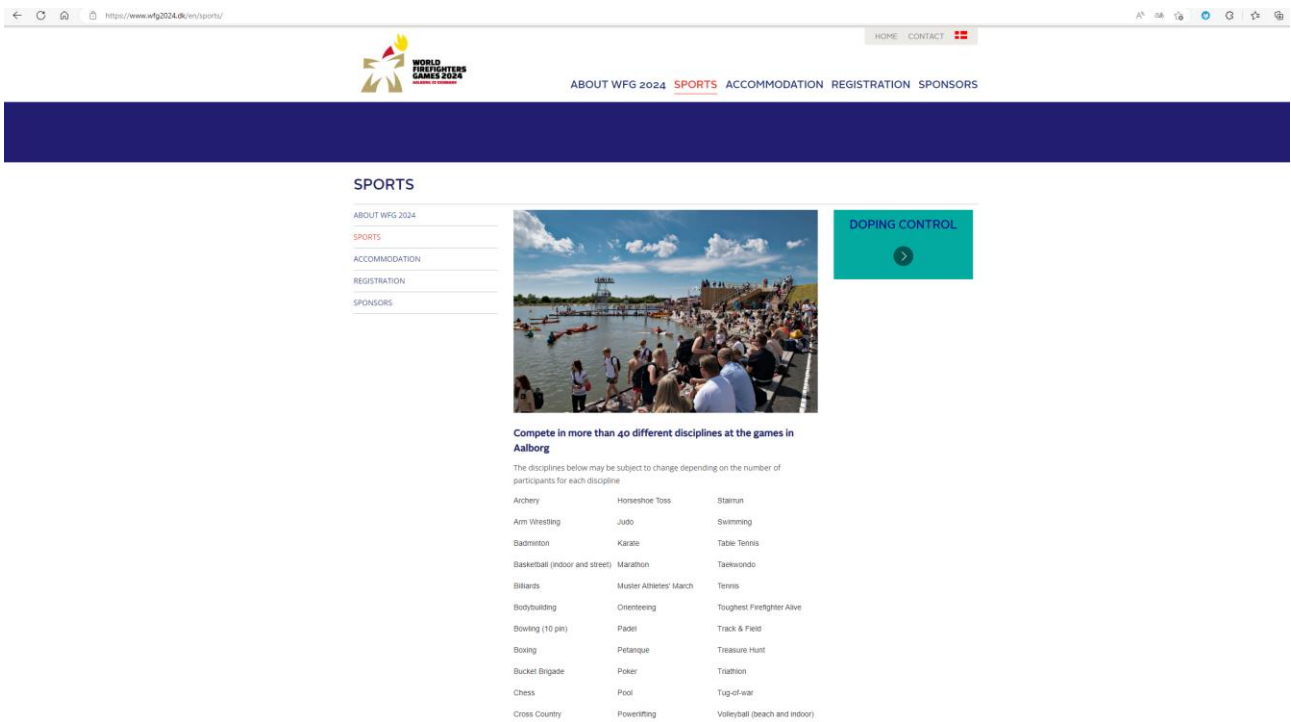
On the right side of the page, there are three green callout boxes:

- YOU CAN FIND A GUIDE FOR REGISTRATION HERE: HOW TO REGISTER**
- THE COMPETITOR FEE INCLUDES:**
 - Participation in all sports you wish to attend, and which is possible due to the timetable
 - Access to Games Village
 - Free public transport during World Firefighters Games 2024
- THE NON-COMPETITOR FEE INCLUDES:**
 - Participation in Muster Athletes March
 - Access to Games Village
 - Free public transport during World Firefighters Games 2024

You can register one or more participants. If you are participating in a team sport, it is important that you register all team players in the same registration.

1.2. Sports and events

You can read more about the sports and events at the games on the website www.wfg2024.dk.



The screenshot shows the website's navigation menu with 'SPORTS' highlighted. Below the menu is a large image of a waterfront event with people and boats. To the right of the image is a 'DOPING CONTROL' button with a right-pointing arrow. Below the image is a heading 'Compete in more than 40 different disciplines at the games in Aalborg' followed by a disclaimer: 'The disciplines below may be subject to change depending on the number of participants for each discipline'. A list of 30 sports disciplines is provided in a three-column grid.

Archery	Horseshoe Toss	Stairrun
Arm Wrestling	Judo	Swimming
Badminton	Karate	Table Tennis
Basketball (indoor and street)	Marathon	Taekwondo
Billiards	Master Athletes' March	Tennis
Bodybuilding	Orienteering	Toughest Firefighter Alive
Bowling (10 pin)	Padel	Track & Field
Boxing	Pétanque	Treasure Hunt
Bucket Brigade	Poker	Triathlon
Chess	Pool	Tug-of-war
Cross Country	Powerlifting	Volleyball (beach and indoor)

1.3. Entry fee

Competitors: 200 USD / 1.390 kr.

Non-competitors: 85 USD / 590 kr.

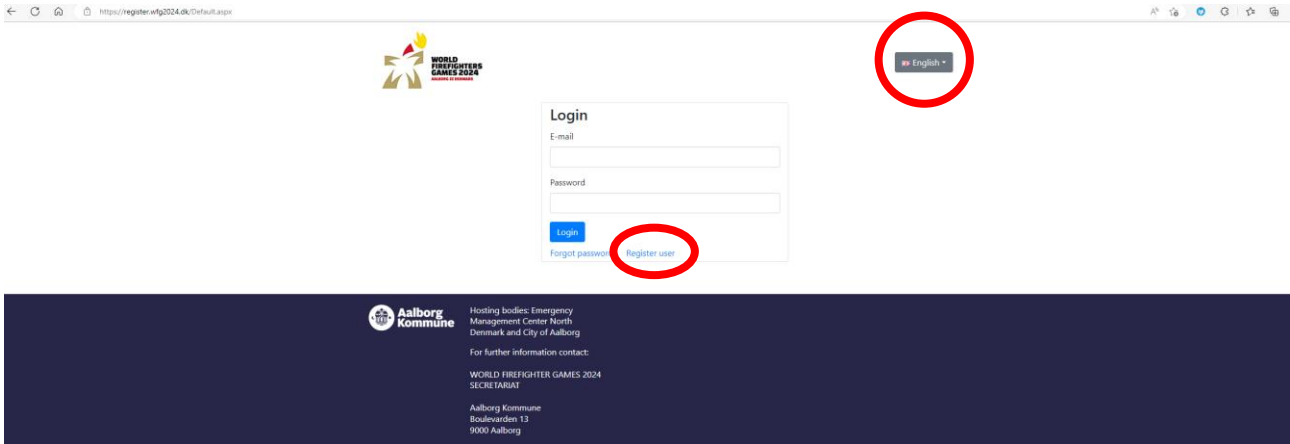
Extra fee Golf: 190 USD / 1.280 kr.

Extra fee Welcoming Banquet: 100 USD / 700 kr.

2. Administrator

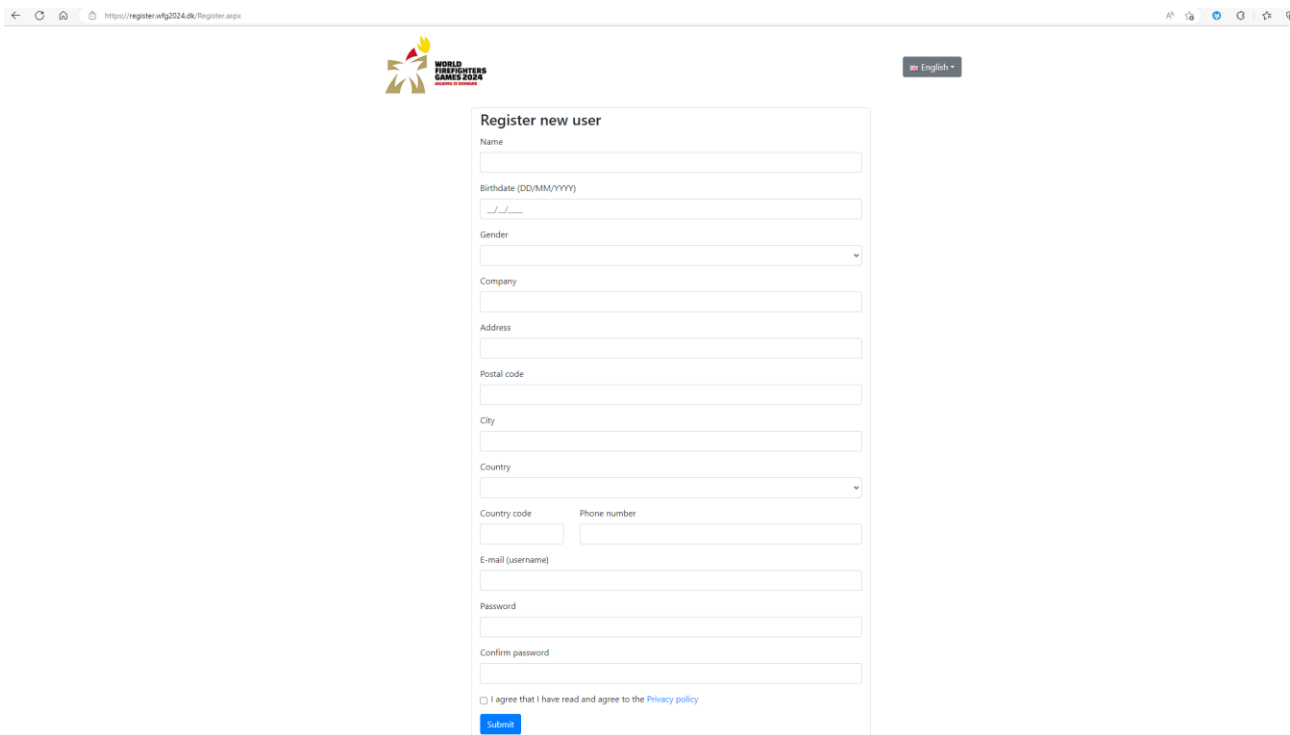
The first time you want to register competitors, you need to sign up as an administrator to create registrations for the World Firefighters Games.

Choose language and click “register user”.



The screenshot shows the website's login page. At the top right, there is a language selection dropdown menu with "English" selected, circled in red. In the center, there is a "Login" form with fields for "E-mail" and "Password", a "Login" button, and a link for "Forgot password?". Below the login form, there is a link for "register user", also circled in red. At the bottom of the page, there is a dark blue footer with the Aalborg Kommune logo and contact information for the World Firefighter Games 2024 Secretariat.

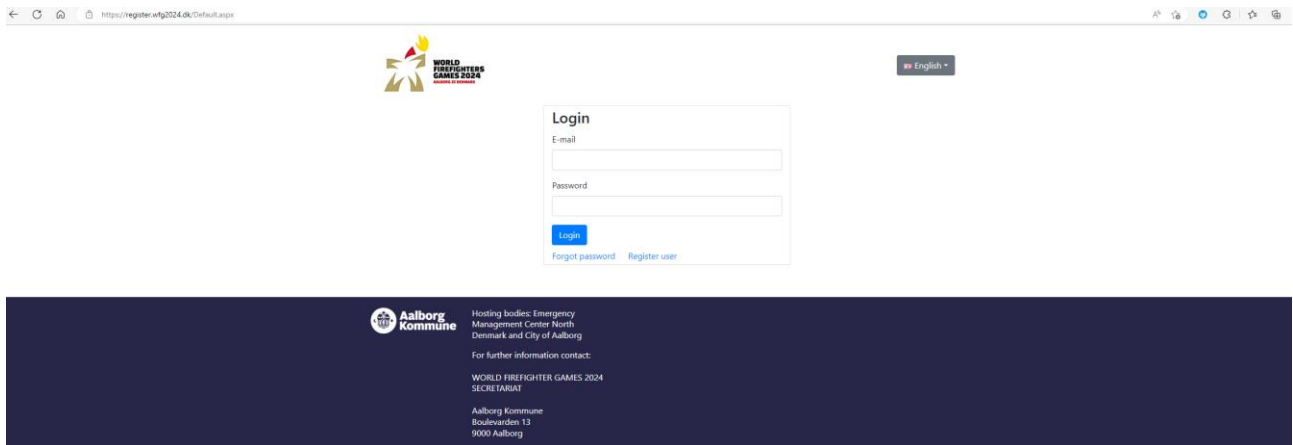
Now you can fill in the personal information for the administrator and click “Submit”. After this you will return to login.



The screenshot shows the "Register new user" form. The form includes the following fields: Name, Birthdate (DD/MM/YYYY), Gender (dropdown), Company, Address, Postal code, City, Country (dropdown), Country code, and Phone number. There are also fields for E-mail (username), Password, and Confirm password. At the bottom of the form, there is a checkbox for "I agree that I have read and agree to the Privacy policy" and a "Submit" button.

3. Log in

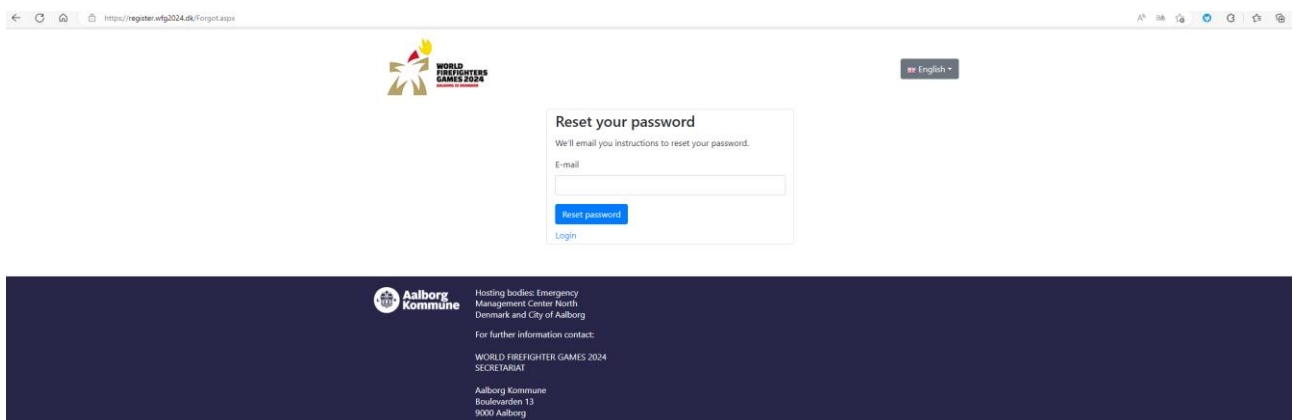
Enter e-mail and password and click “login”



The screenshot shows the login page of the website. At the top left is the logo for the World Firefighters Games 2024 Aalborg Denmark. To the right of the logo is a language selector set to "English". The main content area features a "Login" form with two input fields: "E-mail" and "Password". Below the "Password" field is a blue "Login" button. Underneath the button are two links: "Forgot password" and "Register user". At the bottom of the page is a dark blue footer containing the Aalborg Kommune logo and contact information for the World Firefighter Games 2024 Secretariat.

3.1. Forgot your password

If you have forgotten your password, click “forgot password” and enter your email and click “reset password”. Following you will receive an email to reset – check your spam folder if it is not in your inbox.

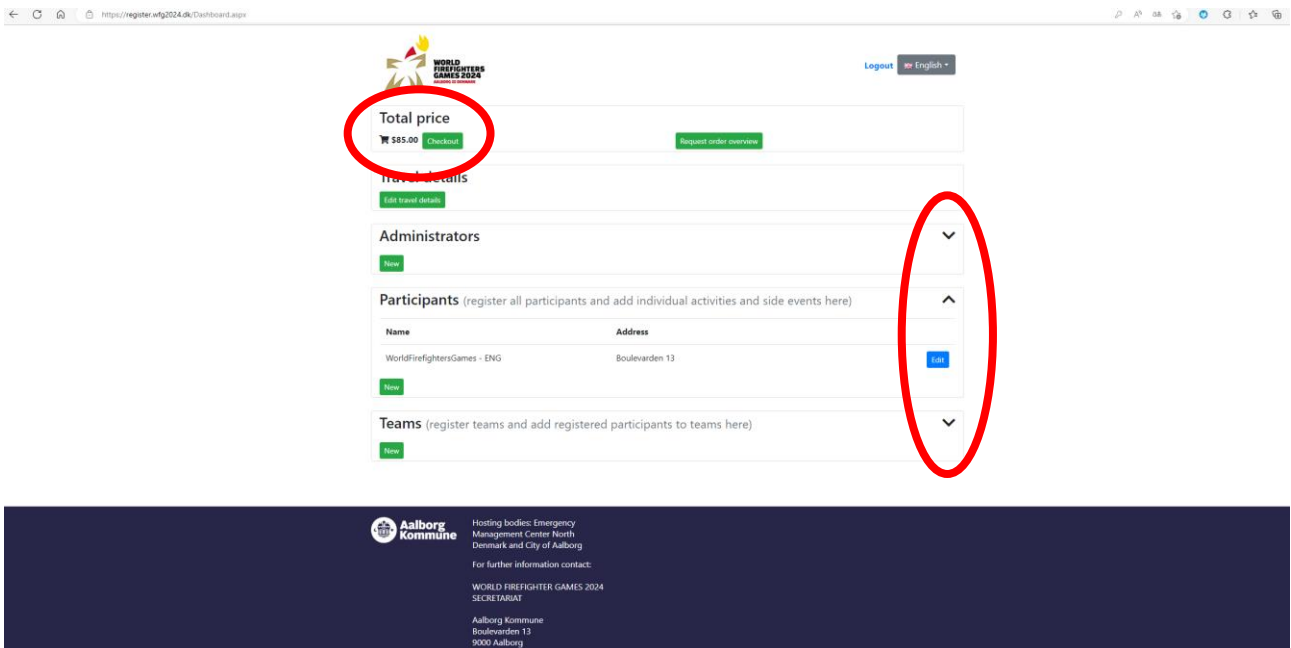


The screenshot shows the "Forgot your password" page. At the top left is the logo for the World Firefighters Games 2024 Aalborg Denmark. To the right of the logo is a language selector set to "English". The main content area features a "Reset your password" form. The form includes the text "We'll email you instructions to reset your password." followed by an "E-mail" input field. Below the input field is a blue "Reset password" button. Underneath the button is a "Login" link. At the bottom of the page is a dark blue footer containing the Aalborg Kommune logo and contact information for the World Firefighter Games 2024 Secretariat.

4. Overview of your registration

On the general overview of your registration, you will be able to see the status for payment of entry fee, request an email with an overview of all registrations, fill in your travel information, add competitors and register teams. You can also add an extra administrator if needed.

By clicking the arrow, you can unfold the different fields. Here you can see who you have registered and which teams you have registered.



The screenshot shows a web dashboard for the World Firefighters Games 2024 registration. The top left corner displays the event logo and the text "WORLD FIREFIGHTERS GAMES 2024 AALBORG 22 DENMARK". The top right corner has "Logout" and "English" options. The main content area is divided into several sections: "Total price" showing "\$85.00" with a "Checkout" button and a "Request order overview" button; "Travel details" with an "Edit travel details" button; "Administrators" with a "New" button and a downward arrow; "Participants" with a "New" button, a table with columns "Name" and "Address", and an upward arrow; and "Teams" with a "New" button and a downward arrow. A red circle highlights the "Total price" section, and another red circle highlights the arrows in the "Administrators", "Participants", and "Teams" sections.

Total price
\$85.00 [Checkout](#) [Request order overview](#)

Travel details
[Edit travel details](#)

Administrators
[New](#) ▼

Participants (register all participants and add individual activities and side events here)

Name	Address
WorldFirefightersGames - ENG	Boulevarden 13

[New](#) ▲ [Edit](#)

Teams (register teams and add registered participants to teams here)
[New](#) ▼

Aalborg Kommune
Hosting bodies: Emergency Management Center North
Domus and City of Aalborg
For further information contact:
WORLD FIREFIGHTER GAMES 2024
SECRETARIAT
Aalborg Kommune
Boulevarden 13
9000 Aalborg

4.1. The total payment

In the top left corner, you can see how much you need to pay for your entries.

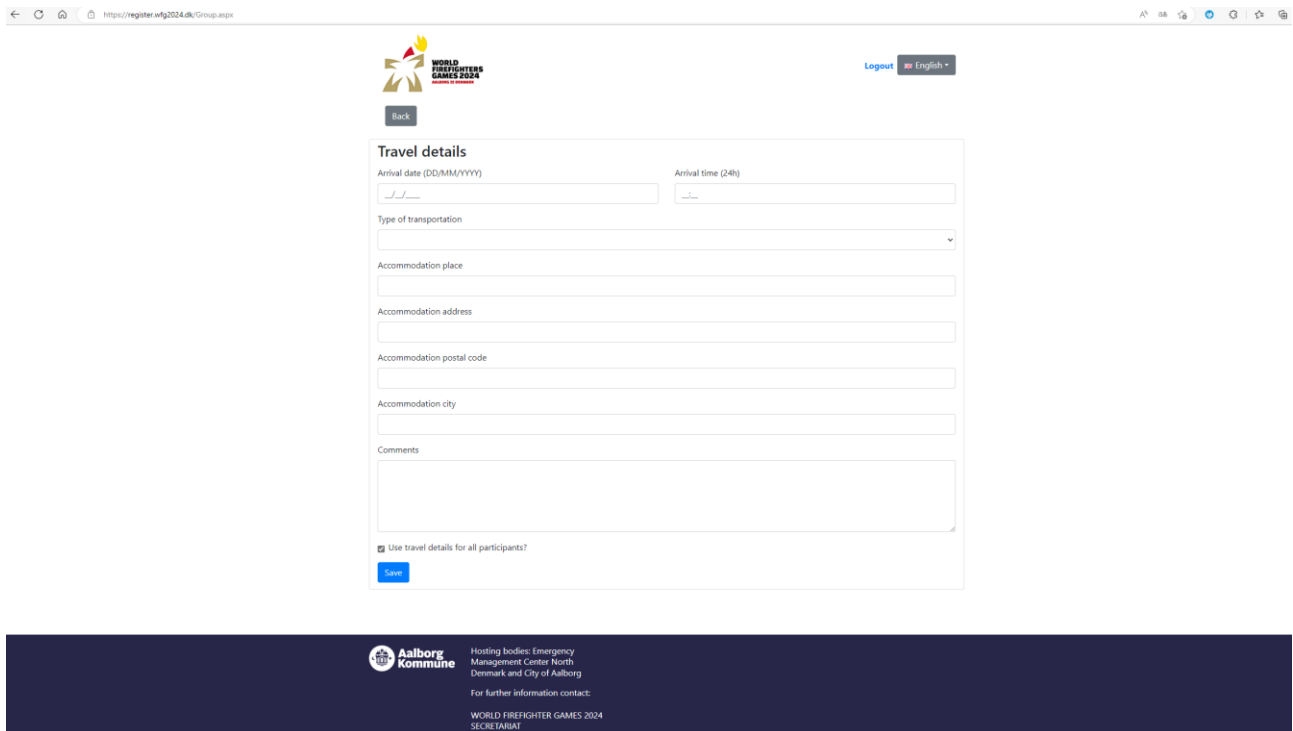
When a person is registered in the database, he/she is automatically given the role as non-competitor and will be charged an entry fee of 85 USD / 590 kr.

When an activity is added, the role is automatically changed to competitor and the entry fee changes to 200 USD / 1.390 kr.

If you register for the golf tournament an additional fee of 190 USD / 1.280 kr. Is charged just as an additional fee of 100 USD / 700 kr. Is charged when registering for the Welcoming Banquet.

5. Travel information

To enter travel information, click “edit travel information”.



The screenshot shows a web browser window with the URL <https://register.wfg2024.dk/Group.aspx>. The page features the event logo and a 'Logout' button with a language dropdown set to 'English'. A 'Back' button is located above the main form. The form is titled 'Travel details' and contains the following fields:

- Arrival date (DD/MM/YYYY):
- Arrival time (24h):
- Type of transportation:
- Accommodation place:
- Accommodation address:
- Accommodation postal code:
- Accommodation city:
- Comments:

At the bottom of the form, there is a checkbox labeled 'Use travel details for all participants?' which is checked. A blue 'Save' button is positioned below the checkbox.

At the bottom of the page, a dark blue footer contains the Aalborg Kommune logo and the following text: 'Hosting bodies: Emergency Management Center North, Denmark and City of Aalborg. For further information contact: WORLD FIREFIGHTER GAMES 2024 SECRETARIAT'.

Here you can enter

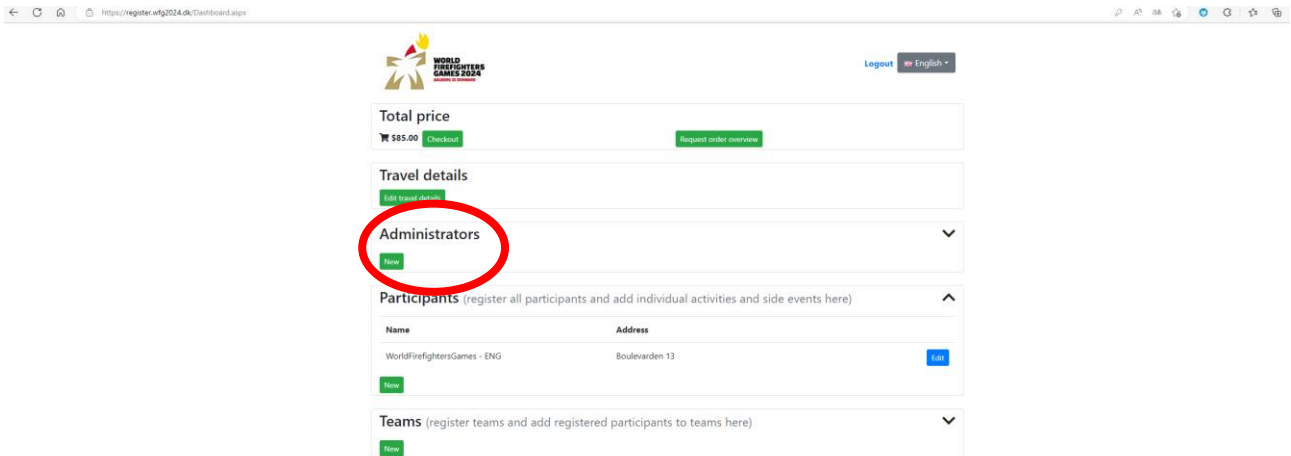
- Arrival date and time
- Transportation (train, bus, car, plane)
- Accommodation and address

The information is not a requirement to finish the registration, but we would like to know your travel and accommodation details before arrival.

By ✓ “Use travel details for all participants”, you only need to enter the information once.

6. Additional administrator

You can add an additional administrator to the group by clicking “new” on the general overview and entering the person’s information.



The screenshot shows a web dashboard for the World Firefighters Games 2024 registration. The page includes a navigation bar with the event logo, a 'Logout' button, and a language selector set to 'English'. The main content area is divided into several sections: 'Total price' (showing \$85.00 with 'Checkout' and 'Request order overview' buttons), 'Travel details' (with an 'Edit travel details' button), 'Administrators' (highlighted with a red circle and containing a 'New' button), 'Participants' (with a table listing 'WorldFirefightersGames - ENG' at 'Boulevarden 13' and an 'Edit' button), and 'Teams' (with a 'New' button).



Hosting bodies: Emergency
Management Center North
Denmark and City of Aalborg

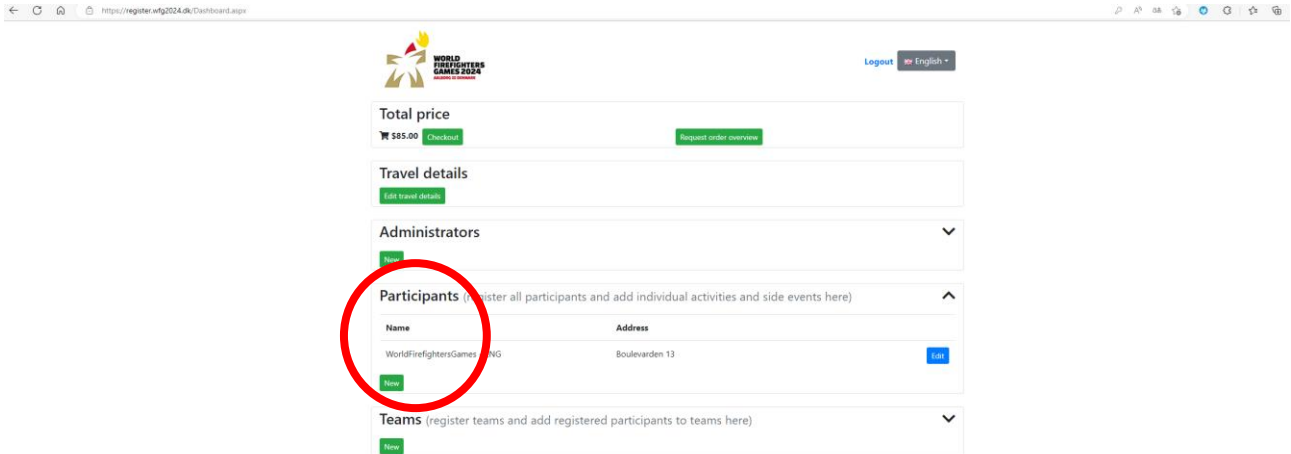
For further information contact:

WORLD FIREFIGHTER GAMES 2024
SECRETARIAT

Aalborg Kommune
Boulevarden 13
9000 Aalborg

7. Register participants

You can register participants by clicking “new” under participants. By clicking the arrow, you can unfold the field and see all your entries.



The screenshot shows the registration dashboard with the following sections:

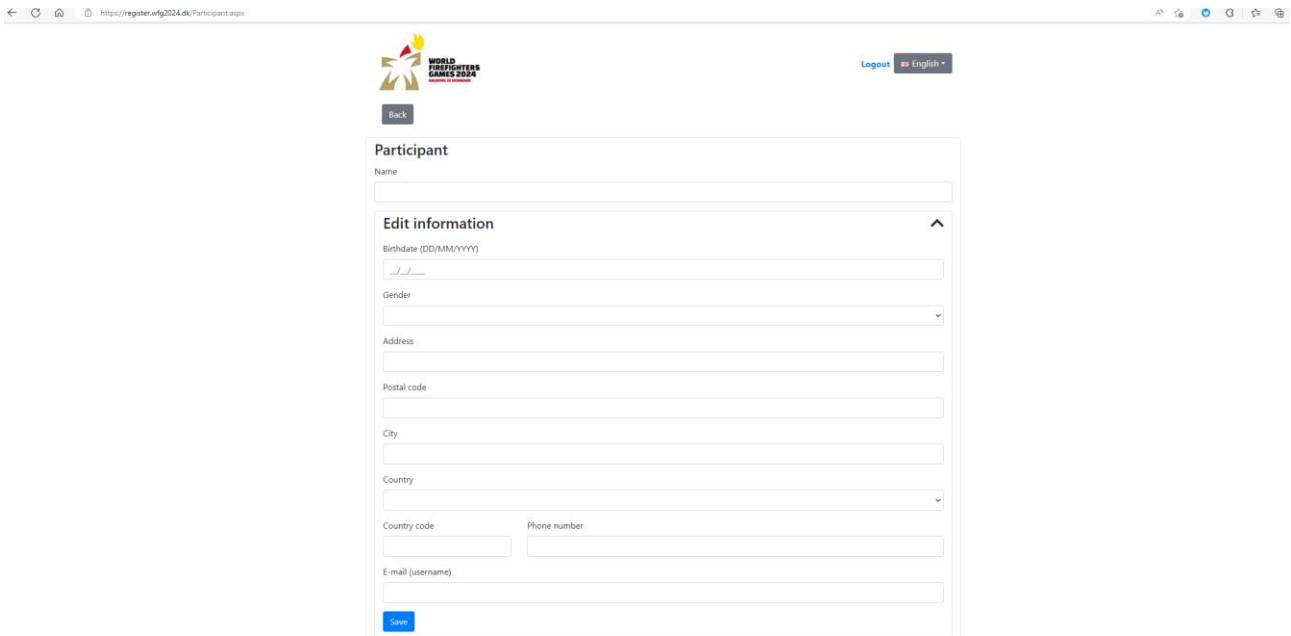
- Total price:** \$85.00. Buttons: Checkout, Request order overview.
- Travel details:** Edit travel details.
- Administrators:** New.
- Participants:** (circled in red) Register all participants and add individual activities and side events here. Below is a table with columns 'Name' and 'Address'. One entry is visible: 'WorldFirefightersGames' with address 'Boulevarden 13'. Buttons: New, Edit.
- Teams:** (register teams and add registered participants to teams here). Button: New.



Aalborg Kommune
 Hosting bodies: Emergency Management Center North
 Denmark and City of Aalborg
 For further information contact:
 WORLD FIREFIGHTER GAMES 2024
 SEKRETARIAT
 Aalborg Kommune
 Boulevarden 13
 9000 Aalborg

7.1. Add participant

Fill in the fields for the individual participant and click “save”.



The screenshot shows the 'Participant' registration form with the following fields:

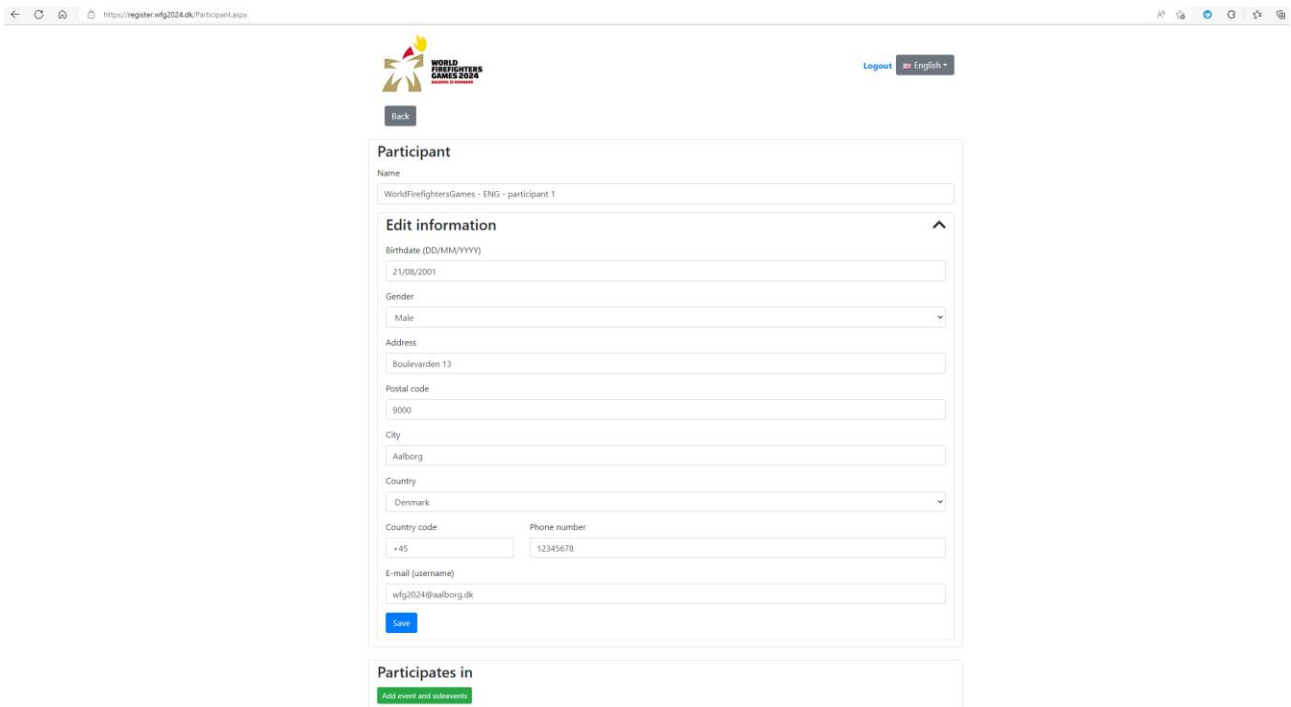
- Name
- Edit information** (expandable section):
 - Birthdate (DD/MM/YYYY)
 - Gender
 - Address
 - Postal code
 - City
 - Country
 - Country code
 - Phone number
 - E-mail (username)
- Save button

7.2. Add activity with only one participant or side event

Here you can add sport (with only one participant) or side event by clicking “add event or side events”.

If the competitor is participating in a team sport, you need to register the competitor first, then the team can be registered and finally the competitor can be added to the team. See more under “register team”.

This is also where you sign up the individual competitor for the Welcoming Banquet and the Muster Athletes’ March.

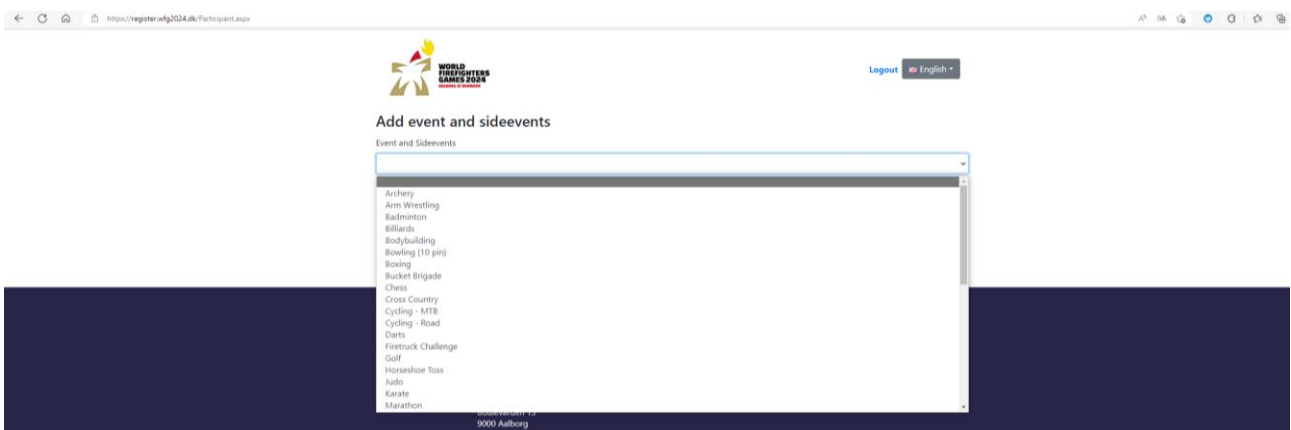


The screenshot shows the 'Participant' registration page. At the top, there is a 'Back' button and a 'Logout English' link. The main form is titled 'Participant' and contains the following fields:

- Name: WorldFirefightersGames - ENG - participant 1
- Edit information** (with an upward arrow icon)
- Birthdate (DD/MM/YYYY): 21/08/2001
- Gender: Male (dropdown menu)
- Address: Boulevarden 13
- Postal code: 9000
- City: Aalborg
- Country: Denmark (dropdown menu)
- Country code: +45
- Phone number: 12345678
- E-mail (username): wfg2024@aalborg.dk
- A blue 'Save' button is located at the bottom of the form.

Below the form, there is a section titled 'Participates in' with a green button labeled 'Add event and sideevents'.

Choose activity by clicking the arrow in the right side, and you will see a roll-down field with activities (remember that only team activities are visible when creating a team).

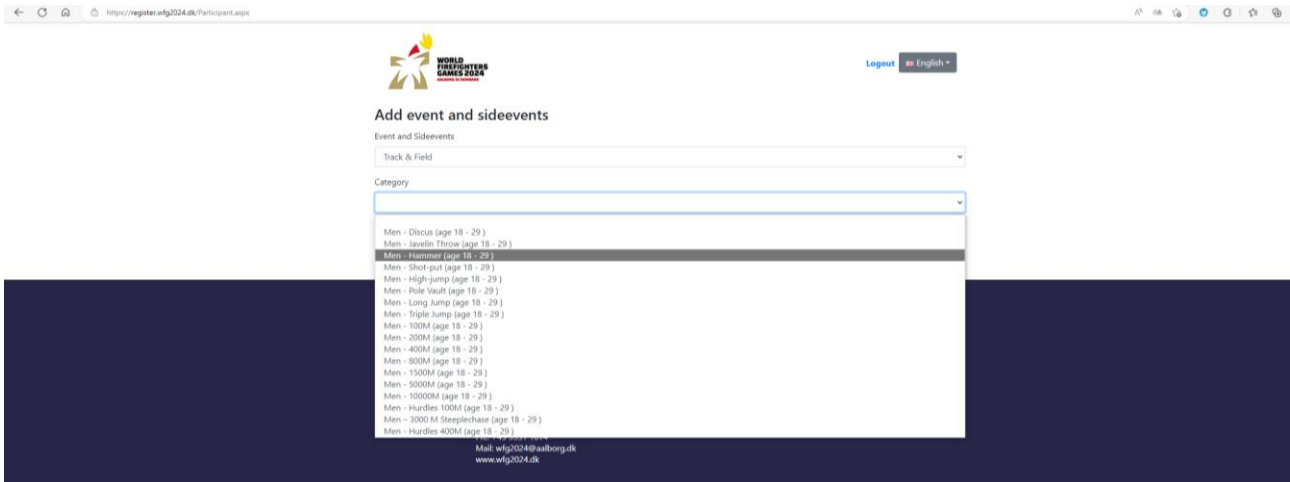


The screenshot shows the 'Add event and sideevents' section. A dropdown menu is open, displaying a list of activities under the heading 'Event and Sideevents'. The activities listed are:

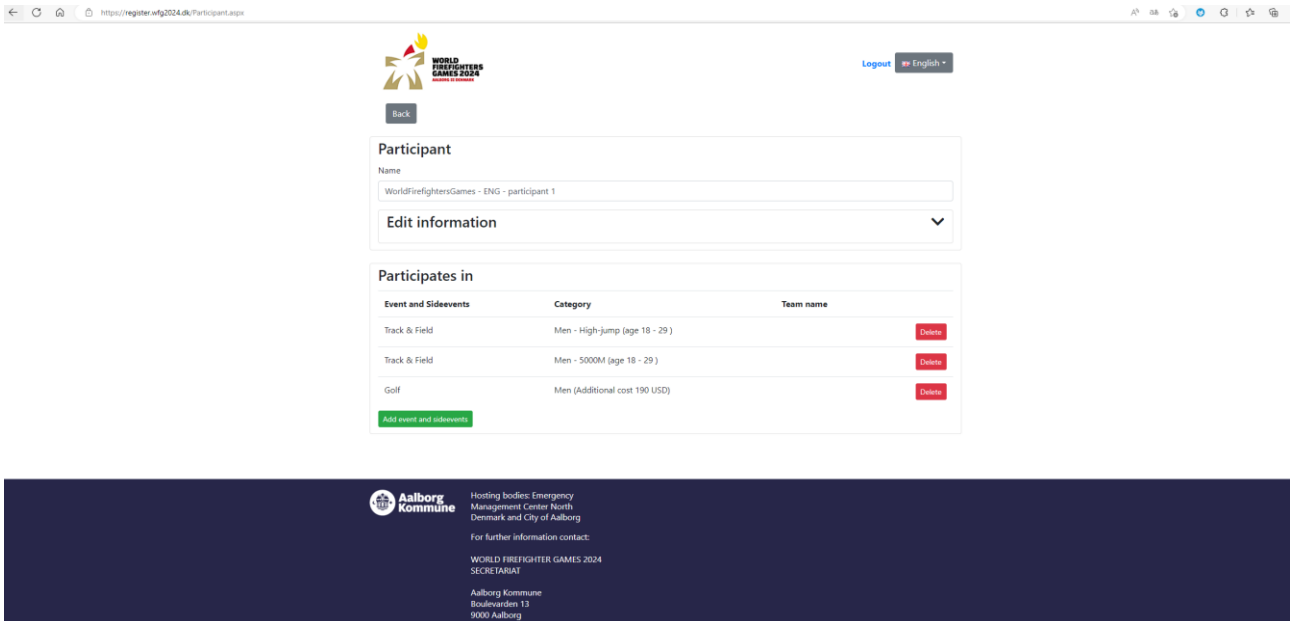
- Archery
- Arm Wrestling
- Badminton
- Billiards
- Bodybuilding
- Bowling (10 pin)
- Boxing
- Bucket Brigade
- Chess
- Cross Country
- Cycling - MTB
- Cycling - Road
- Darts
- Firetruck Challenge
- Golf
- Horseshoe Toss
- Judo
- Karate
- Marathon

The dropdown menu is currently closed, and the arrow on the right side of the menu header points downwards.

Now you need to choose your category – the system automatically only shows the disciplines within the activity that fits the competitor’s age and gender.

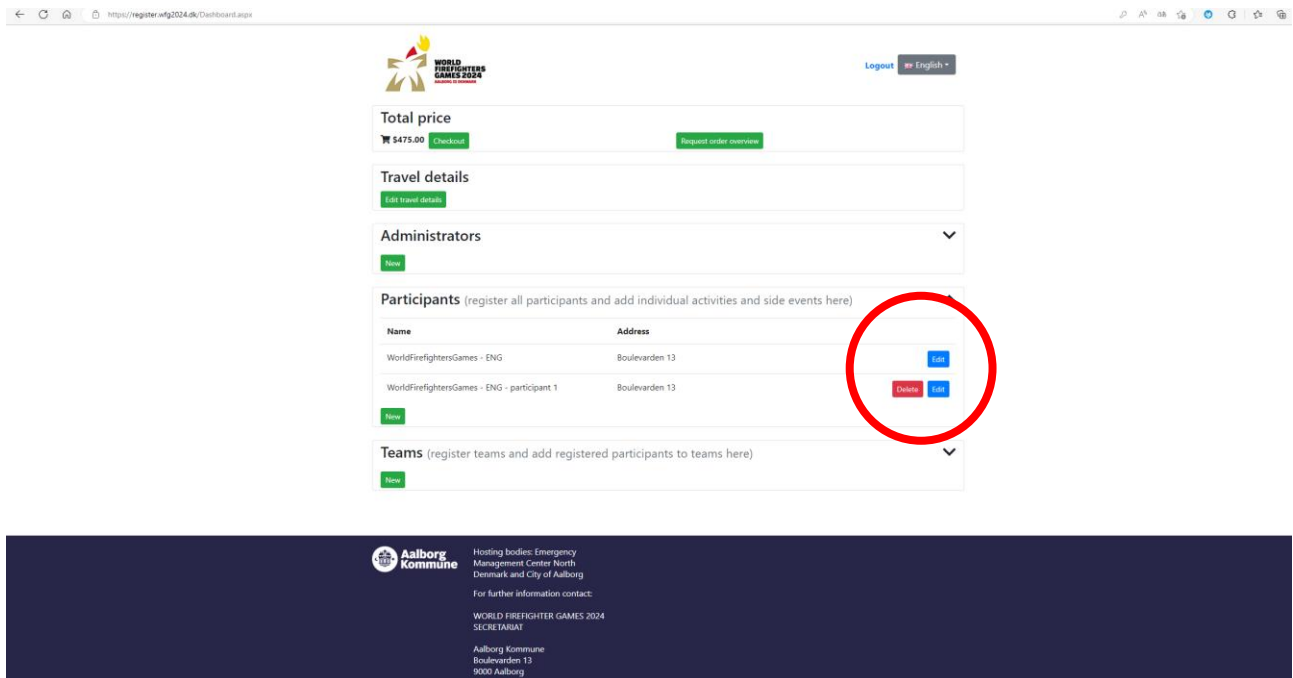


Under the competitor you can see which sports/activities the competitor has signed up to.



7.3. Edit registration

On the general overview you can choose if a competitor should be deleted or edited.



The screenshot shows a web interface for the World Firefighters Games 2024 registration. The page includes a navigation bar with the logo and a 'Logout' button. Below the navigation bar, there are several sections: 'Total price' (€475.00), 'Travel details', 'Administrators', 'Participants', and 'Teams'. The 'Participants' section contains a table with columns for 'Name' and 'Address'. The table lists two participants: 'WorldFirefightersGames - ENG' and 'WorldFirefightersGames - ENG - participant 1', both with the address 'Boulevarden 13'. The 'Edit' and 'Delete' buttons for the second participant are circled in red. The 'Teams' section also has a 'New' button.

7.3.1. Edit competitor information or participation

Click “edit” to add/delete activities or change the basic information.

7.3.2. Delete competitor

Click “delete” to delete the competitor’s registration. You will be asked if you are certain that the competitor should be deleted.

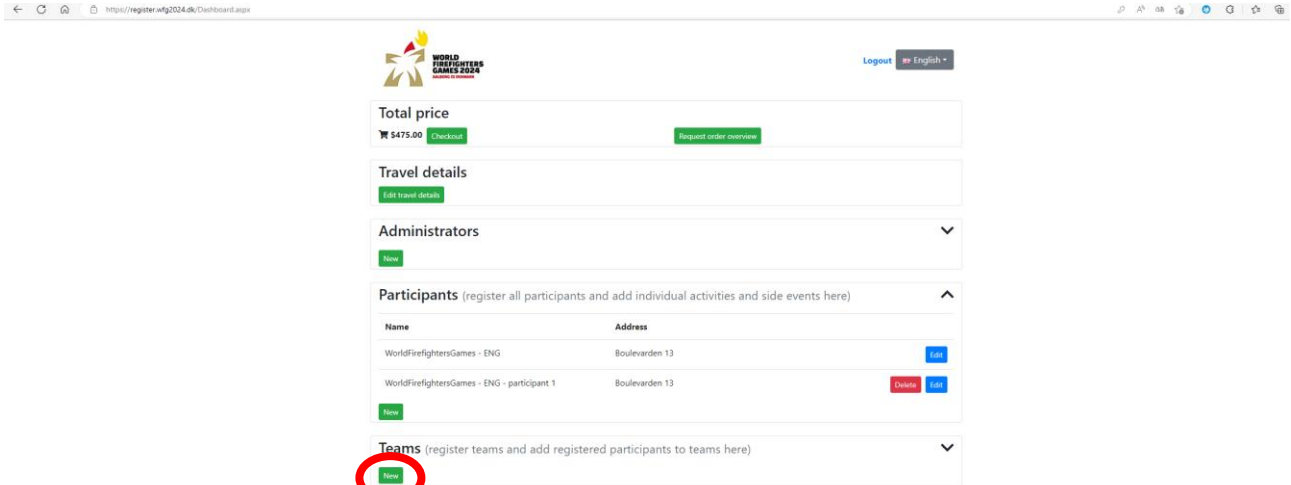
8. Registration of teams

All activities/sports with participation of more than one competitor must be registered through “Teams”.

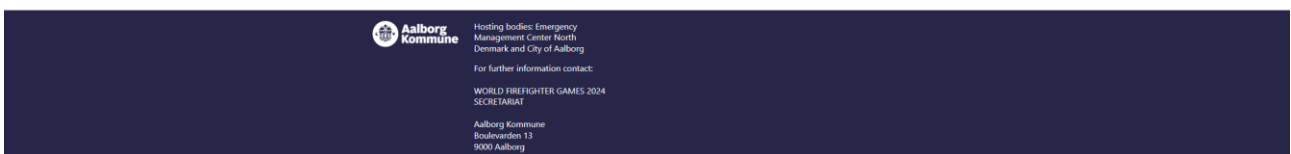
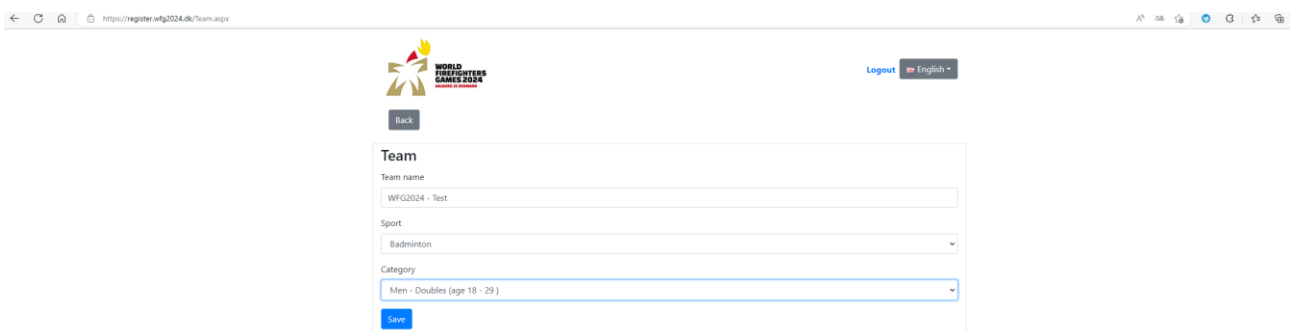
The competitors need to be registered before creating a team.

8.1. Create team

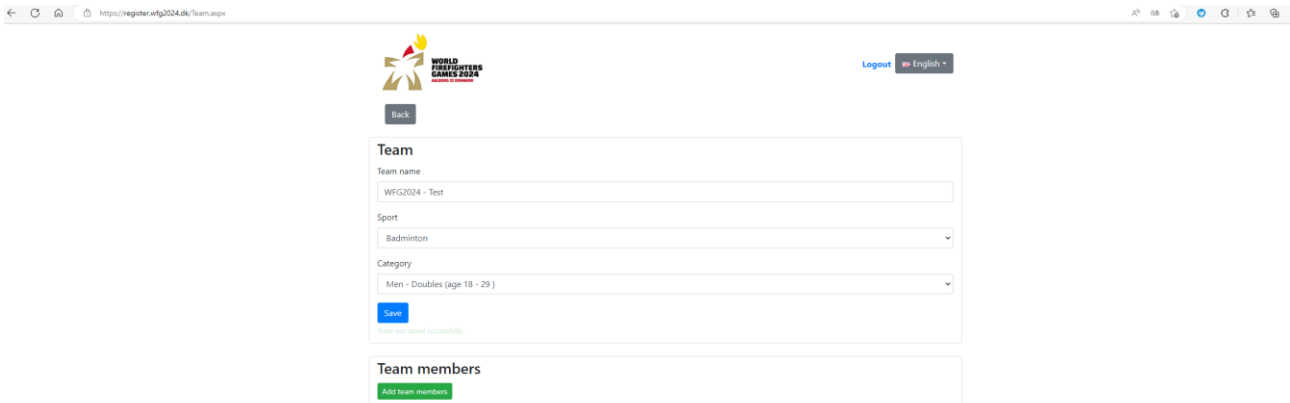
Click “new” under team.



Fill out the team’s name, choose sport/activity and category. The team’s name must be unique. You will be informed if a team has already chosen the name in the specific activity and category.



To add players to the team, click “add team members”. Now the registered competitors in the right gender and age group, who can compete in the chosen activity, will be visible and can be added to the team.



https://register.wfg2024.dk/Team.aspx

WORLD FIREFIGHTERS GAMES 2024 AALBORG 22 DENMARK

Logout English

Back

Team

Team name
WFG2024 - Test

Sport
Badminton

Category
Men - Doubles (age 18 - 29)

Save

Save successfully

Team members

Add team members

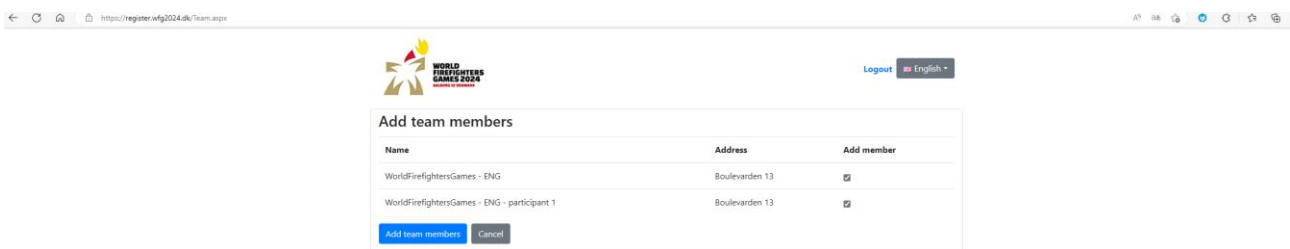


Aalborg Kommune

Hosting bodies: Emergency Management Center North Denmark and City of Aalborg

For further information contact:
WORLD FIREFIGHTER GAMES 2024 SECRETARIAT
Aalborg Kommune
Boulevarden 13
9000 Aalborg

Chose competitors and click “add team members”.



https://register.wfg2024.dk/Team.aspx

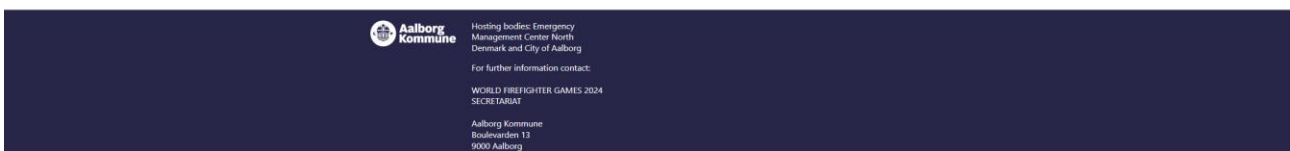
WORLD FIREFIGHTERS GAMES 2024 AALBORG 22 DENMARK

Logout English

Add team members

Name	Address	Add member
WorldFirefightersGames - ENG	Boulevarden 13	<input checked="" type="checkbox"/>
WorldFirefightersGames - ENG - participant 1	Boulevarden 13	<input checked="" type="checkbox"/>

Add team members Cancel

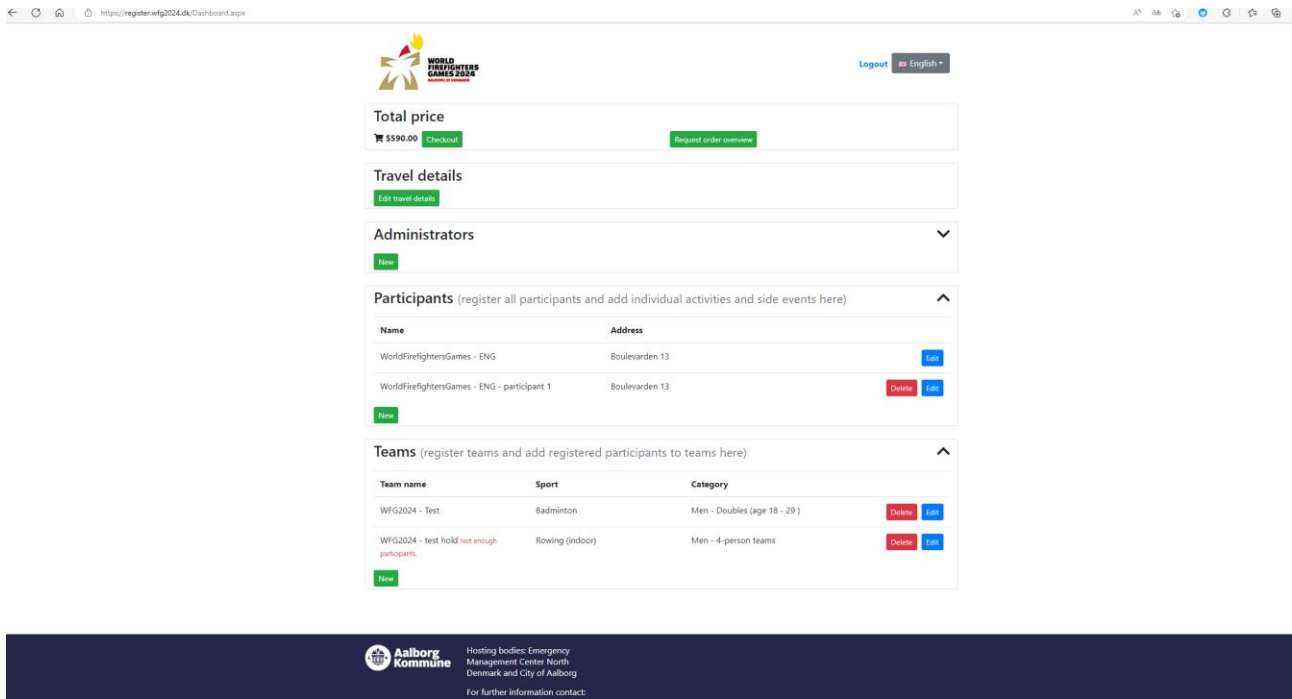


Aalborg Kommune

Hosting bodies: Emergency Management Center North Denmark and City of Aalborg

For further information contact:
WORLD FIREFIGHTER GAMES 2024 SECRETARIAT
Aalborg Kommune
Boulevarden 13
9000 Aalborg

On the general overviews the registered teams are now visible – there will be a red caption if the teams need player/participants to meet the requirements. It is also possible to edit and delete teams through the general overview.



https://register.wfg2024.dk/Dashboard.aspx

World Firefighters Games 2024 Aalborg 22 Denmark

Logout English

Total price
5590.00 [Checkout](#) [Request order overview](#)

Travel details
[Edit travel details](#)

Administrators
[New](#)

Participants (register all participants and add individual activities and side events here)
[New](#)

Name	Address	
WorldFirefightersGames - ENG	Boulevarden 13	Edit
WorldFirefightersGames - ENG - participant 1	Boulevarden 13	Delete Edit

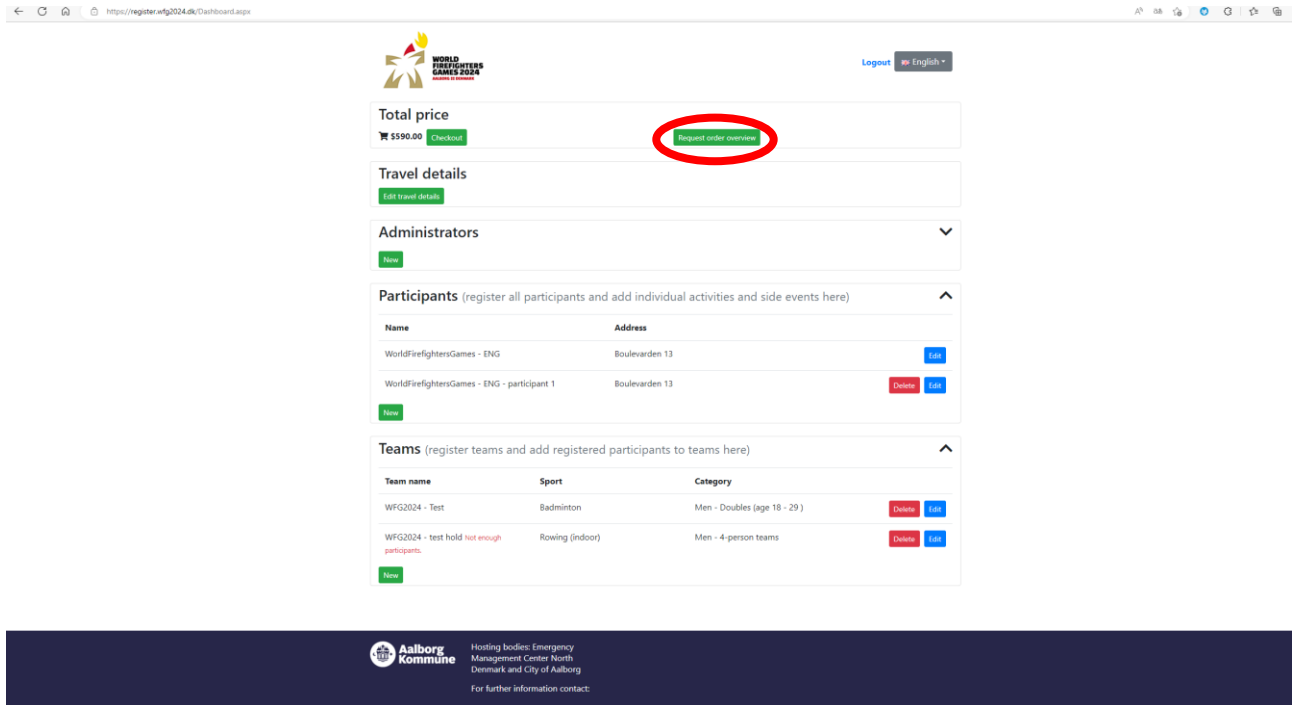
Teams (register teams and add registered participants to teams here)
[New](#)

Team name	Sport	Category	
WFG2024 - Test	Badminton	Men - Doubles (age 18 - 29)	Delete Edit
WFG2024 - test hold not enough participants	Rowing (indoor)	Men - 4-person teams	Delete Edit

Aalborg Kommune Hosting bodies: Emergency Management Center North Denmark and City of Aalborg
For further information contact:

9. Request order overview

By clicking “Request order overview” you will receive an email with the total information about which competitors and teams you have registered for the World Firefighters Games 2024.



The screenshot shows a web dashboard for the World Firefighters Games 2024 registration. The page is titled "Request order overview" and features several sections:

- Total price:** Shows a total price of €590.00 with a "Checkout" button and a "Request order overview" button circled in red.
- Travel details:** Includes a "Edit travel details" button.
- Administrators:** Includes a "New" button.
- Participants:** Includes a "New" button and a table of registered participants.
- Teams:** Includes a "New" button and a table of registered teams.

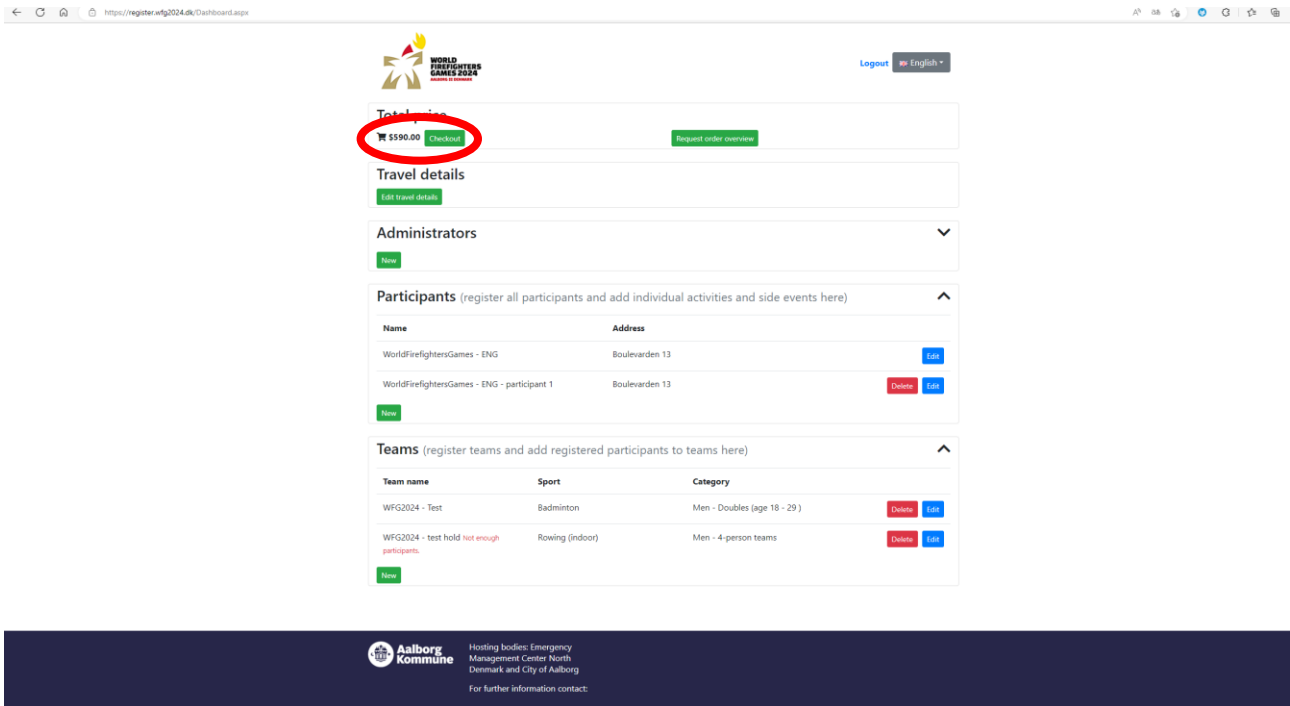
Name	Address	
WorldFirefightersGames - ENG	Boulevarden 13	Edit
WorldFirefightersGames - ENG - participant 1	Boulevarden 13	Delete Edit

Team name	Sport	Category	
WFG2024 - Test	Badminton	Men - Doubles (age 18 - 29)	Delete Edit
WFG2024 - test hold not enough participants	Rowing (indoor)	Men - 4-person teams	Delete Edit

Aalborg Kommune Hosting bodies: Emergency Management Center North, Denmark and City of Aalborg
For further information contact: info@wfg2024.dk

10. Payment

When you have finished registering competitors and teams, click “Checkout”.



The screenshot shows the registration dashboard with the following sections:

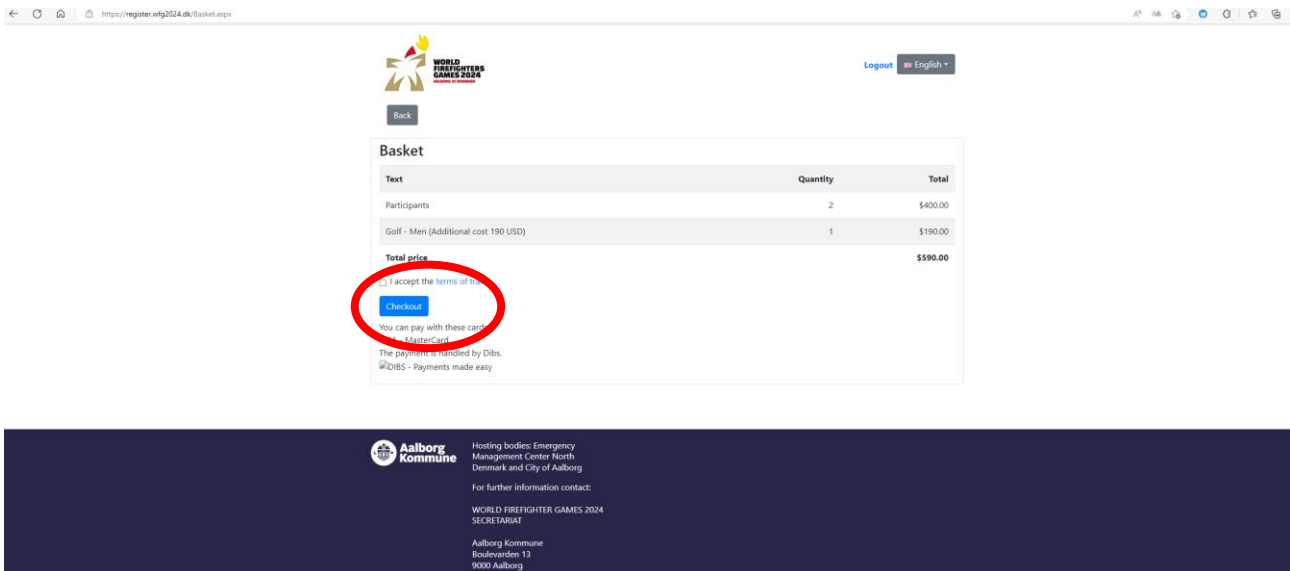
- Total price:** \$590.00 (circled in red) with a **Checkout** button and a **Request order overview** button.
- Travel details:** **Edit travel details** button.
- Administrators:** **New** button.
- Participants:** (register all participants and add individual activities and side events here)

Name	Address	
WorldFirefightersGames - ENG	Boulevarden 13	Edit
WorldFirefightersGames - ENG - participant 1	Boulevarden 13	Delete Edit
- Teams:** (register teams and add registered participants to teams here)

Team name	Sport	Category	
WFG2024 - Test	Badminton	Men - Doubles (age 18 - 29)	Delete Edit
WFG2024 - test hold not enough participants	Rowing (indoor)	Men - 4-person teams	Delete Edit

Footer: Aalborg Kommune. Hosting bodies: Emergency Management Center North Denmark and City of Aalborg. For further information contact:

On the checkout page you will see an overview of the number of registered participants, non-competitors plus entries in golf and participants in the welcoming banquet. Both charges an additional fee.



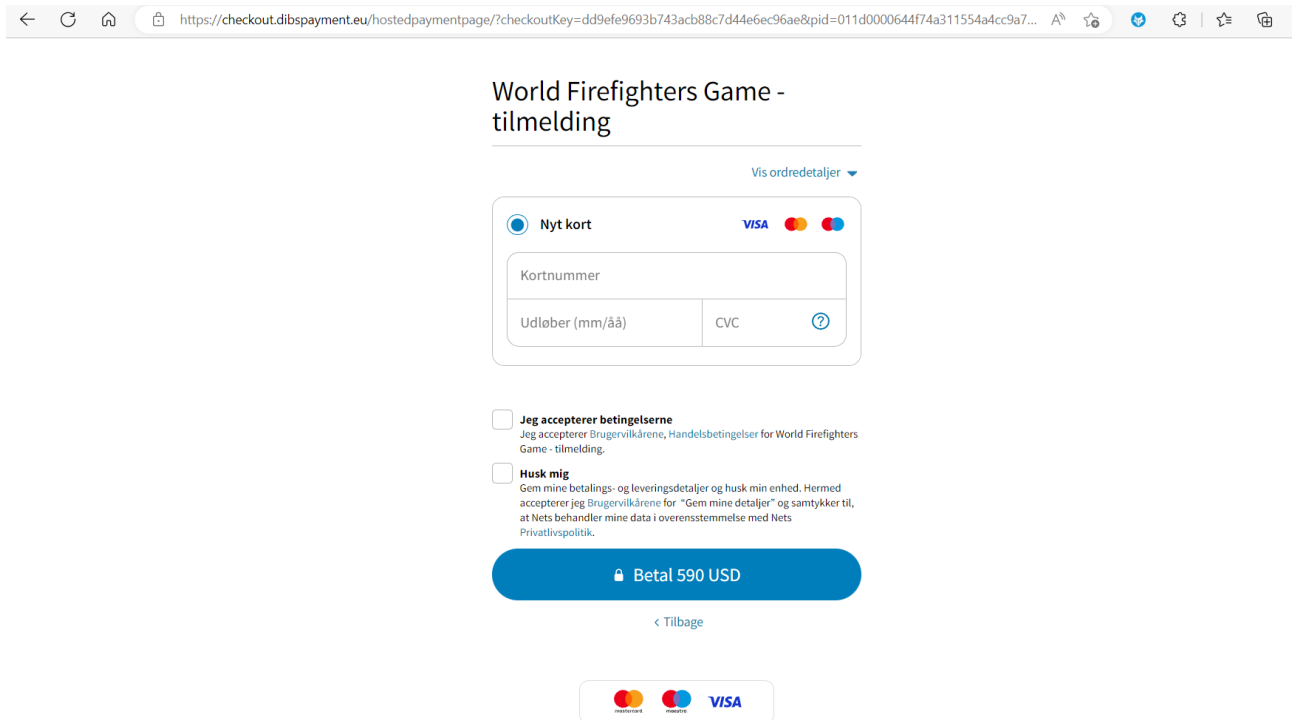
The screenshot shows the checkout page with the following sections:

- Back** button.
- Basket:**

Text	Quantity	Total
Participants	2	\$400.00
Golf - Men (Additional cost 190 USD)	1	\$190.00
Total price		\$590.00
- I accept the terms of the**
- Checkout** button (circled in red).
- Payment options: **You can pay with these cards:** **MasterCard**, **Visa**. **The payments is handled by CIBS.** **CIBS - Payments made easy**



Footer: Aalborg Kommune. Hosting bodies: Emergency Management Center North Denmark and City of Aalborg. For further information contact: WORLD FIREFIGHTER GAMES 2024 SECRETARIAT, Aalborg Kommune, Boulevarden 13, 9000 Aalborg.

Accept the Terms of Conditions and click “Checkout” to go to payment. Enter your card information in order to complete the payment.




World Firefighters Game -
tilmelding

Vis ordredetaljer ▾

Nyt kort VISA  

Kortnummer




Udløber (mm/åå) CVC 

Jeg accepterer betingelserne
Jeg accepterer Brugervilkårene, Handelsbetingelser for World Firefighters Game - tilmelding.

Husk mig
Gem mine betalings- og leveringsdetaljer og husk min enhed. Hermed accepterer jeg Brugervilkårene for "Gem mine detaljer" og samtykker til, at Nets behandler mine data i overensstemmelse med Nets Privatlivspolitik.

Betal 590 USD

< Tilbage

- Kortnummer = cardnumber
- Udløber (mm/aa) = expires (month/year)
- CVC = CVC
- Jeg accepterer betingelserne = I accept the terms
- Husk mig = remember me (not necessary to accept)

Following the payment, you will receive two receipts. One with an overview of the amount that has been paid and one with an overview of registration(s).

10.1. Changes in the registration after payment

It is possible to make changes in the registration(s) after the payment. If the changes results in additional fees or a refund this will be visible in the basket.

Cancellation by the participant before July 27, 2024 – the refund will be 100 %

Cancellation by the participant from July 28 – August 11, 2024 – the refund will be 50 %

Cancellation by the participant from August 12 – 22, 2024 – the refund will be 25 %

In case of cancellation by the participant from August 23, 2024, the fee will not be refunded.

In case of cancellation of participation, corrections must be made in the registration. Remember to go to the checkout where you need to press the refund button to cancel the registration. In addition to this the participant must send an email to wfg2024@aalborg.dk, where the participant must provide the following information:

- Participant's information
- IBAN number
- Swift code
- Please write the following as subject line in the email: Cancellation of registration for orderID XX
(The orderID can be found on the receipt).

In case of cancellation due to force majeure the organizer cannot be held responsible, and any costs associated with the event will not be refunded.

11. Support

In case of questions regarding the event please contact the organizers through e-mail:

wfg2024@aalborg.dk. You can also find further information on the website: www.wfg2024.dk.